

# minutes



national union of students

meeting of: **Trustee Board**

---

place: **NUS HQ**

---

date and time: **16<sup>th</sup> November**

---

<b>Members:</b>	<b>Name</b>
President & Chair	Wes Streeting (WS)
Officer Trustees	Aaron Porter (AP); Susan Nash (SN); Daf Adley (DA), Richard Budden (RB)
Student Trustees	Sean Rillo Raczka (SRR), Daniel Randall (DR), Amandla Thomas-Johnson (ATJ), Rebecca Gordge (RG), Martin Jopp (MJ)
Lay Trustees	Kate Davies (KD), Dame Karlene Davis (DKD), David Fletcher (DF), Jacqueline Davies (JDa)

## **In attendance:**

Staff Matt Hyde (MH), Jim Dickinson (JD), Simon Rayner (SR), Henry Solomon (HS), Emma Cox (EC), Jan Sowa (JS), Nick Smith (NS)

## **1. Introduction and Administration**

Kate Davies (KD) opened the board at 4pm. Wes Streeting (WS) arrived shortly after. No starred items were asked to be unstarred.

- 1.1 Apologies were received from Emily Rowe.
- 1.2 Sean Rillo Raczka (SRR) reported a conflict of interest as he has worked with Heather Jones.  
Matt Hyde (MH), Emma Cox (EC) and Jim Dickinson (JDi) all recorded that they were members of the SUSS pension scheme.
- 1.3 The minutes and reserved minutes of the meeting on 10<sup>th</sup> September were *approved* as a true and accurate record.
- 1.4 The Action list was *noted* as correct and the board approved the progress on specific items.
- 1.5 There were no other matters arising.



## 2. Reports

### 2.1 Chief Executive's Report

MH brought particular attention to the work done on income streams, including meetings with the Convenors and the need for this work to be discussed at the December Trustee Board and January NEC. The Board raised questions about what work was being done on a reserves policy and showing the value of NUS to students' unions. It was noted that a reserves policy would be coming to the Board at the end of the academic year. *The board approved the report.*

2.2 The National Executive Council (NEC) Report on 7<sup>th</sup> September was *noted*.

### 2.3 Report on Zone Conferences

Wes Streeting (WS) presented a verbal report on the Zone Conferences, noting their success and his specific pleasure at the election of 5 more women to the NEC. *The board noted the report.*

2.4 The report on *appointments from the NEC and Zone Conferences* was *noted*.

## 3. Strategy

3.1 The board approved the Financial Key Performance Indicators (KPIs)

### 3.2 Progress against KPIs

MH explained the different sections and the traffic light system. Jacqueline Davies (JDa) suggested that a further column detailing what is being done to mitigate negative KPIs was added to the chart.

**Action: Matt Hyde**

### 3.3 Volunteer Policy

The Board requested more clarity within the policy about who NUS' volunteers were and to simplify the policies and details in the policy as a whole. KD suggested that some scenarios would be useful and that it was important to note who was accountable for the volunteer. The Board therefore asked for more work to be done using the expertise of JDa, SN and EC.

**Action: Nick Smith**

3.4 NUS Response to the SUSS phase one consultation (Reserved)

*The Board approved the paper*



## 3.5 Membership Extranet Project

Simon Rayner (SR) presented the paper. The board asked for reassurance that the project would allow NUS to work with other organisations if necessary and that the risk of working with such as small organisation had been mitigated against. SR confirmed that NUS would be able to work with others and steps had been taken to offer NUS security and the ability to increase the scope of the project if needed. *The board approved the paper.*

## 4. Finance

4.1 and 4.2 Henry Solomon (HS) introduced the paper and mentioned a number of teething issues with the new system (Access Dimensions) that he was hoping to address. He then reassured the board that alternative approaches had been offered to employees and officers to mitigate these. HS hopes to send audited accounts to the December 10<sup>th</sup> meeting.

4.3 The board *approved the paper* on moving to web-based banking using NATWEST Bank-Line.

4.4 Relocation of NUS HQ (Reserved)

The board *approved* the paper

4.5 Events and Administration (Reserved)

The board *approved* the paper

## 5. Collaborations and Corporate Governance

5.1 Update on Value for Money Studies (Reserved)

The board *approved* the paper

5.2 HR Value for Money (Reserved)

The board *approved* the paper



# minutes



national union of students

## 5.3 Update on collaborations, corporate governance and the Wave of Change

MH reported that the discussions were leading to the adoption of the second model of governance presented to the board at the last meeting. A meeting had taken place with VAT specialists and NUS' new auditors to determine the best way forward. Questions were raised about the use of affiliation fees and charitable benefit. A further update will be brought to the December trustee board.

**Action: Matt Hyde**

The Meeting ended at 7pm

