

<b>Meeting of:</b>	Trustee Board
<b>Place</b>	Watermill Hotel, Hemel Hempstead
<b>Date and Time:</b>	8 <sup>th</sup> June 2010, 11pm
<b>In Attendance:</b>	Wes Streeting, Susan Nash, Aaron Porter, Richard Budden, Rebecca Gordge, Amandla Thomas-Johnson, Emily Rowe, Dame Karlene Davies, David Fletcher
<b>Apologies:</b>	Jacqueline Davies, Martin Jopp, Daniel Randall, Sean Rillo-Raczka, Kate Davis
<b>Observing:</b>	Ed Marsh, Olivia Bailey, Shane Chowen, Karl Hopley, Kainde Manji. Fabian Neuner.
<b>Staff:</b>	Matt Hyde, Chief Executive; Emma Cox, Director of Member Development; Jim Dickinson, Director of Campaigns and Strategy; Henry Solomon, Interim Head of Finance; Nick Smith, Democratic Services Co-ordinator; Jan Sowa, Consultant; Heather Jones HR Consultant

## 1. Introduction and Administration

1.1-3 Apologies were noted. There were no conflicts of interest to declare and the minutes of the last meeting were accepted as a true and accurate reflection.

1.4 The action point to include indicators of FE support information in the KPIs for 2010/11 was noted.

1.5 There were no other matters arising.

## 2. Reports

2.1 Matt Hyde (MH) presented the Chief Executive's Report. A proposal on the Membership Development Directorate would be brought to the September Board. Richard Budden (RB) noted that it was important that the needs of the membership were heard within that review.

The HQ move had gone very well and the staff involved were praised for their work.

It was noted that senior manager visits to Further Education unions would be useful.

*The report was approved.*

2.2 The NEC minutes were noted. The need for the Trustee Board members to stay out of political processes was agreed by the Trustees present.

2.3 The Board noted the recommendations that, although not required by the motion, that they should adopt the Interns charter and pay the London Living Wage to interns in line with National Conference Policy 2010.

## 3. Strategy

3.1 The Board *approved* the report on progress against the Key Performance Indicators. It was noted that Liberation should be part of all strategic themes. Wes



# minutes

Streeting (WS) noted that all officers should get involved in the strategic planning process to ensure their voices were part of the organisation's development.

3.2 MH presented to the Board on the KPIs for the past year. Many of the statistics for the website were altered by the votes for students campaign (more students moved away from the NUS website as a result of this for example). It was noted that the Education Funding Indicators should be revisited every 6 months.

3.3 Heather Jones presented the paper on the staff survey and associated plan. It was noted that diversity and training and development were the areas that staff believed NUS most needed to improve on. Actions were already in place to deal with these issues, supporting both staff and managers to approach them and the response from staff has been positive. The report and action plan was *approved*.

## 4. Finance and Resources

4.1 The Board *noted* the Audit, Risk and Remuneration minutes from the 1<sup>st</sup> of February.

4.2 Henry Solomon (HS) presented an update on the Detailed Internal Budgets to the board. Expenditure was in control and income had out performed expectations.

The board *approved* the update.

4.3 The board *approved* a response to the Students' Union Superannuation Scheme and supported a defined contribution scheme. Any decisions would be subject to consultation with staff. This response was recommended by Audit, Risk and Remuneration Committee.

4.4 The board *approved* a move from Natwest bank to the Co-operative Bank.

## 5. Collaborations and Corporate Governance

5.1 The Board *approved* an update on the value for money studies. It was noted that there had been 107 enquiries about the NUSSL Managing Director.

## 6. AOB

6.1 and 6.2 The board noted the dates of meetings for the year ahead, with the revised National Conference date of 2011 rather than 2010. It was noted that Dame Karlene also sat on the Audit, Risk and Remuneration Committee.

6.3 The board noted the closure of West Midlands Area NUS (WMANUS)

6.4 Emily Rowe (ER) asked that a proposal for a HR sub committee be brought to the September Trustee Board Meeting

**Action: Nick Smith**

Aaron Porter (AP) thanked Wes for being the Trustee Board chair and all retiring trustees for their hard work.

