

<b>Meeting of:</b>	Trustee Board
<b>Place</b>	NUS HQ
<b>Date and Time:</b>	10 <sup>th</sup> May 2011, 4pm
<b>In Attendance:</b>	Aaron Porter (chair), Susan Nash, Olivia Bailey, David Fletcher, Kate Davis, Dame Karlene Davis, Fabian Neuner.
<b>Apologies:</b>	Shane Chowen, Ed Marsh, Karl Hoble, Kainde Manji, Emily Rowe, Dan Randall.
<b>Staff:</b>	Matt Hyde, Chief Executive; Jim Dickinson, Director of Campaigns and Strategy; Dave Farbrother, Head of Finance; Peter Robertson, NUSSL Managing Director; Nick Smith, Democratic Services Co-ordinator

## 1. Introduction and Administration

Aaron Porter (AP) opened the Board at 4pm.

- 1.1 Apologies were noted and the board recorded that Jacqueline Davies had resigned as a trustee. The position would be recruited in the new academic year.
- 1.2 It was disclosed that Matt Hyde (MH) and Jim Dickinson (JD) were members of the SUSS pension scheme.
- 1.3 The minutes and reserved minutes of the last meeting on the 13<sup>th</sup> December were approved.
- 1.4- 5 The actions from the last meeting were noted.

## 2 Reports

2.1 MH updated the board on the SUSS consultation. Employees were being consulted and QC's opinion had been sought on the apportionment of the deficit. The final decision of deficit apportionment would be overseen by a sub-committee of the SUSS Trustees.

MH would report back on lessons learned from his visit to the Association of College Unions International (ACUI) at the NEC Induction. The paper on Telephony would be circulated to the board members who requested it.

**Action:** Matt Hyde

MH gave an update on the work to make NUS Fit for Purpose.

*The report was approved.*

2.2-3 The reports from National Conference and the National Executive Council were noted. DPC would look in depth at equality at National Conference, including the gender split of speakers.

## 3. Strategy

3.1 The Board received a paper from MH on the Strategic Support Unit. The unit would provide consultancy support for local students' unions. The Board requested that the approach be reviewed, with Greenhouse Consultancy used until a tendering process



# minutes

could be completed in the next 10-12 weeks. The tendering process should include lay trustee members on the selection panel.

3.2 The Board approved a paper on the estates strategy including a range of options for NUS Scotland, the preferred one being that NUS Holdings sell Forth Street and that a new property is purchased in Edinburgh for NUS Scotland.

## 4. Operational

4.1 The board *approved* the update on the KPIs

4.2 HR and reception support – *closed business*.

## 5. Finance

5.1-2 The Board *noted* the ARR minutes dated 3<sup>rd</sup> February and an update from the meeting of 10<sup>th</sup> May.

The risk register received at the meeting on 10<sup>th</sup> May would be appended to all future Trustee Board meetings within the ARR minutes.

**Action:** Nick Smith

At this point Olivia Bailey had to leave the meeting and it became inquorate. The meeting continued and any further actions made would be confirmed by email to all Trustees.

**Action:** Nick Smith

## 6. Corporate Governance

6.1 The board received an update on the incorporation of NUS and creation of the NUS Charity, noting that a motion on incorporation had passed by 2/3rds at National Conference 2011.

## 7. Any other Business

7.1 The board reviewed the meeting, stating that they believed discussions had been fruitful. Greater consideration of the relationship between the chair and vice-chair could be a useful consideration in the future as well as a wider understanding of the skills and background of the individual trustees.

7.2 *Closed business*

