

## NUS National Executive Council AGENDA

Twenty second meeting of the National Executive Council of the National Union of Students,  
24<sup>th</sup> January 2013, UNISON Centre, 130 Euston Road, London NW1 2AY

11am – 5pm  
(1pm – 2pm Lunch)

| <b>Members:</b>      | <b>Name</b>   |
|----------------------|---|
| President & Chair    | Liam Burns  |
| Zones                | Toni Pearce & Jeni-Marie Pittuck (Further Education)<br>Rachel Wenstone & Rachel Thornton (Higher Education);<br>Danielle Grufferty & Dom Anderson (Society & Citizenship);<br>Vicki Baars & Maggie Hayes (Union Development);<br>Pete Mercer & Colum McGuire (Welfare) |
| Liberation           | Aaron Kiely & Malia Bouattia (Black Students);<br>Hannah Paterson & Daryl Jones (Disabled Students);<br>Sky Yarlett & Finn Mc Goldrick (LGBT);<br>Kelley Temple & Jo Johnson (Womens);  |
| Sections             | Daniel Stevens & Dennis Esch (International Students)<br>Sean Rillo Razcka & Fee Wood (Mature & Part Time Students);<br>Robin Burrett & Luke James (Postgraduate Students)  |
| Nations              | Stephanie Lloyd & Sam Reid (NUS Wales)<br>Robin Parker & Graeme Kirkpatrick (NUS Scotland);<br>Adrienne Peltz (NUS-USI)   |
| Block                | Aidan Mersh, Caroline Dangerfield, Emma Meehan, Jake Kitchiner, Jamil Keating,<br>Jamie Woodcock, Joe Vinson, Matt Stanley, Michael Chessum, Mike Williamson,<br>Roshni Joshi, Surya Prakashsh Bhatta   |
| <b>In attendance</b> |   |
| Staff                | Matt Hyde (Group Chief Executive); Jim Dickinson (Director Policy and Delivery);<br>Vic Langer (Deputy Director Policy and Delivery); Amy Davies (Executive Office<br>Manager); Ffion Bartley (Democratic Services Coordinator); Rachel Firth (ACTS<br>representative)  |
| Apologies            | Ales Causton-Ronaldson, Claire Flanagan, Mark Swards, Reni Eddo-Lodge,<br>Jo Johnson  |

*If an item is 'starred' the Chair will assume that members have read and noted. Those presenting the papers will not speak to them. Non starred items will be discussed and may require a decision. To "unstar" an item, inform the Chair before the commencement of the meeting.*

| No   | Item  | Action     | Paper        | Author / Lead               | Time    |
|--|---|------------|--------------|-----------------------------|---------|
| <b>1 Introductory &amp; Administration</b> |   |            |              |                             |         |
| 1.1  | President's Opening Remarks   |            |              | LB                          | 10 mins |
| 1.2  | Apologies for absence and welcome of new members  | Note       |              | LB                          |         |
| 1.3  | Disclosure of potential conflicts of interest arising from the agenda (verbal)  |            |              |                             |         |
| 1.4  | Minutes of last meeting on 27 <sup>th</sup> November 2012   | Approve    | NEC/22A/13   | LB                          |         |
| 1.5  | Matters arising from previous meeting on 27 <sup>th</sup> November 2012   |            |              | LB                          |         |
| <b>2 Reports and Accountability</b>        |   |            |              |                             |         |
| 2.1  | Report and Notices from the National President*<br>Questions to the National President<br>Presidential and Other Appointments | Scrutinise | NEC/22B/13   | LB                          | 10 mins |
| 2.2  | Report/ Priorities and Notices from the Zone Convenors*<br>Questions to the Zone Convenors                                    | Scrutinise | NEC/22C-G/13 | VB,<br>PM, TP,<br>RW,<br>DG | 15 mins |
| 2.3  | Report/ Priorities and Notices from the Liberation Campaigns*<br>Questions to the Liberation Campaigns                        | Note       | NEC/22H-L/13 | AK, HP,<br>SY/FM,<br>KT     | 15 mins |
| 2.4  | Report/ Priorities and Notices from the Student Sections*<br>Questions to the Student Sections                                | Note       | NEC/22M-O/13 | DS,<br>SR, LJ               | 15 mins |
| 2.5  | Report and Notices from the Nation Convenors*<br>Questions to the Nation Convenors  | Note       | NEC/22P-R/13 | RP, AP,<br>SL               | 10 mins |
| 2.6  | Report and Notices from the Scrutiny & Special Groups*  | Scrutinise |              |                             | 5 mins  |
| 2.7  | Important information from CMs from the Block   | Report     | Verbal       | Block                       | 15 mins |
| <b>3 Motions and Proposals</b>             |   |            |              |                             |         |
| 3.1  | Summary KPIs for Nations 2012-2013  | Debate     | NEC/22S/13   | RP, AP,<br>SL               | 20 mins |
| 3.2  | Approval of Estimates   | Approve    | NEC/22T/13   | LB                          | 15 mins |
| 3.3  | Motions to NEC  | Debate     | NEC/22U/13   | LB                          | 30 mins |

Next Meeting: Monday 25<sup>th</sup> February 2013

# resolutions

## 1. Introductory & Administration

- 1.1 Liam Burns (LB) opened the meeting and welcomed new members of the NEC
- 1.2 Apologies were noted for Joe Vinson, Sam Reid, Mark Swards and Jamil Keating. It was noted that Robin Burrett and Rachel Thornton would be late.
- 1.3 Mike Williamsons declared a conflict of interest; he is employed by the board of Trustees.
- 1.4 The minutes of the NEC meeting 26<sup>th</sup> September 2012 were approved following the following corrections:

Stacey Devine made the point that her name should be in Scotland's second place not Graeme Kirkpatrick.

Dennis Esch and Jake Kitchener sent apologies for the last meeting.

- 1.5 There were no other matters arising.

## 2. Reports and accountability

- 2.1 LB presented his report to the NEC and invited questions.

LB's reflection on Demo2012 was that it was a success overall after working hard throughout the summer and autumn to build SU support. LB argued that route balanced moving past places of power and ensuring the safety of those marching. LB also outlined that there is post demo work being planned by the political strategy unit which ties in with the full time officer campaigns.

LB emphasised that post demo work included the Pound in your Pocket launch was planned for 5<sup>th</sup> December and that Dannie is currently working on a bill in parliament for internships.

LB was questioned about his use of language in his Mancunion interview. He apologised to NEC for the language but emphasised that the answer to the questions about whether he expected violence at Demo2012 was that he did not.

*LB then moved to answer questions specifically on Demo2012. These covered the following points:*

Several members of the NEC agreed that the actions of a few activists at the rally should be condemned, especially those that put disabled students and a child at risk. NEC broadly agreed that throwing objects and booing speakers was action that was not representative of the majority students at the demonstration.

Vicki Baars (VB) condemned the action by some at the end of the march but emphasised that there was a diverse range of activists who were angry.

Michael Chessum (MC) argued that whilst he disagreed with how some activists ended the day by throwing objects at the speakers, he felt that NEC should talk about the reasons why that happened. MC suggested that some activists felt that they had not been consulted on over plans for the demonstration and that they felt shut out the process. LB argued that the route was appropriate as it went past key places of power and that NUS' membership had been the driving force behind the demonstration.

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Aaron Kiely (AK) argued that on balance it had been a positive demonstration and that the way some activists behaved at the end wasn't a good thing.

Steph Lloyd (SL) raised concerns over the posting of a recent mock Demo2012 video depicting LB as Hitler. MC argued that the video was not made by anyone he knows and that NCAFC worked hard at to make the demo a success.

LB responded by emphasising that it was the SUs that put in the hard work to make the demo a success and that because the feeder march organised by NCAFC didn't agree to stick on the route agreed by the police section 12 was sanctioned on both the feeder march and the Demo2012 march.

It was pointed out that it was unfortunate the message become that of division in NUS and the movement.

MC emphasised that NCFAC does work hard with NUS. They have been supportive of the demo and have done all they can to make it a success.

LB responded that by NCAFC members putting out a tweet to for a vigil to declare the death of NUS is divisive and not supportive of NUS.

MC emphasised is does not personally support the vigil.

Hannah Patterson (HP) raised concerns over student wellbeing on the demo and thanked fellow NEC members for support in specific cases.

The report was *approved*

## 2.2 Report and Notices from the Zone Conveners

### **Union Development** – Vicki Baars (VB)

VB added that she received a gift of a T-shirt from Royal Holloway and tickets to Children in Need reception.

### **Welfare** – Pete Mercer (PM)

PM outlined that 'Pound in your Pocket' will be launched on the 5<sup>th</sup> December and that this will give a platform for policy recommendations in the January.

### **Further Education** – Toni Pearce (TP)

TP emphasised that the Learning Skills Agreement Service is going to be shut down and so works need to be done to ensure quality for students going forward. It will be replaced by another organisation and NUS needs to work along side them.

### **Higher Education** – Rachel Wenstone (RW)

RW added that the HE team had published a Manifesto for Partnership at Zone Conference. There have been Over 1000 responses to the PG survey and that the PGT funding model had been published.

### **Society and Citizenship** – Danielle Grufferty (DG)

DG added that City College Norwich have negotiated a living wage.

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- 2.3 The Liberation Officers presented their reports to note. NEC also noted Kelley Temples report titled: European Students Convention ESC24
- 2.4 The Sections presented their reports to note.
- 2.5 The Nations presented their reports to note.
- 2.6 There were no reports from Scrutiny & Special groups
- 2.7 Important information from CMs from the Block

## 3. Motions and Proposals

### 3.1 Update on Estimates 13/14

RW presented the paper and outlined that there will be the same amount of money this year and outlined that there is an assumption that if we do have money over we will use it to lower the cost of affiliation

Matt Hyde (MH) outlined the plan to reduce affiliation by 150,000 a year. NEC agreed that reducing affiliation makes it much fairer than it is for the squeezed middle.

Daniel Stevens (DS) asked why there was not any more money of the International Students Campaign given recent challenges. NEC agreed that DS should develop a plan outlining in which areas the campaign required extra funds. [ACTION DS]

KT argued that there should be a rethink on Liberation conference budgets and how they're allocated. NEC agreed that LED should take this forward and feedback to NEC. [ACTION LED]

LB explained that the ARAF committee does not have a formal budget as its work is paid from is drawn from cross-departmental budgets.

Assumptions NEC wished to explore:

- Liberation Conference allocations
- International students and immigration
- ARAF budget
- NUS activity of Learner Voice in FE if LSIS is to shut down

### 3.2 NEC agreed to move the paper Rules Review until after lunch.

### 3.3 Ethical and Environmental Strategy ES4

DG presented the paper there being no questions it was *approved*.

### 3.4 Charity Plan

VB presented this paper as chair of the charity board.

Mike Williamson (MW) asked is the if the NUS Scotland Charity would have an NUS UK Charity member on their board VB agreed to discuss this with RP [ACTION]

VB invited the NEC to email her any thoughts on the paper before November 29<sup>th</sup>.

NEC *noted* the paper

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## 3.5 Nations KPIs

NEC *noted* this paper

## 3.6 Plan for ODP

VB presented this paper. Finn McGoldrick (FMcG) brought up the point that liberation should be more at the heart of Lead and Change. NEC raised concern that there was no Sections training. [ACTION BN]

NEC *approved* the paper

## 3.7 Regulating motion submission and democratic debate

Liam presented the paper. LB emphasised the two key areas of the paper, firstly social media secondly motions to NEC.

LB stated that NEC should always have a disclosure on your social networking accounts that your views are your own and not NEC. LB added that NEC what they say and do can put the organisation at risk of legal action.

LB added that when names and organisations are mentioned in motions then it is important that these are sent to the Director of Policy and Delivery and the Democratic Services Coordinator so that it can be checked that NUS cannot be held liable for their content.

LB emphasised that NEC would will be held to the same code of conduct rules whether comments are made in life or via media.

NEC agreed the paper

## 3.6 Motions to NEC

### **Emergency Motions**

Emergency Motion 1: Israel's assault on Gaza must end!

Proposing speech: AK

Parts to remove CR 4

Speech for: RW

Speech against: AK

Vote: Parts removed

Speech against: Not taken

Vote: Passes parts removed

Emergency Motion 2: The Middle East and supporting students

Proposing speech: PM

Parts to remove B1

Speech for: PM

Speech against: Not taken

Vote: Parts removed

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Speech against: Not taken

Vote: Passes parts removed

Emergency Motion 2: Defend Daniel Cooper

Proposing speech: MW

Remove NEC resolves 1

Speech for: MW

Vote: Parts removed

Against; RW

Speech for: DE

Speech against: AP

Speech for: LJ

Speech against; FMcG

Speech for: RH

Vote: Motion falls

*LB hands NEC chair to TP*

Emergency Motion 4: Motion of No Confidence in Edd Bauer, Student Trustee

Speech for: LB

Speech against: DE

Speech for: SL

Speech against: MC

Speech for: Jake Kitchiner (JK)

Speech against: VB

Speech for: Jeni-Marie Pittuck (JMP)

Speech against: KT

Call for recorded vote:

|         |   |
|---------|---|
| For     | JJ, RP, FMcG, AP, CF, DG, DA, MH, AM, JK, LB, FW, HP, PM, CM, HMP, FW, SL, RT |
| against | SD, DE, DS, LJ, MW, MC, RB, JW, VB, SY, MS, AK, RJ, KT                        |
| Abstain | No abstentions  |

*Vote 19 for, 14 against*

Vote: Motions falls (Motions to remove trustees require a two thirds majority to carry)

Call to suspend the standing orders in order to discuss how to decided how LB should respond to Edd Bauer, Student Trustee.

Proposing speech: LB

Speech against: VB

Vote: 24 for 6 against

Vote: Motion to suspend the standing orders passed (Motions to remove trustees require a two thirds majority to carry)

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*Standing order suspended*

LB argued that although NEC had not passed the last motion with the required two thirds majority, it seemed clear to him that there was a appetite to hold Ed Bauer to account for his open response to an initial letter from LC, but not for the original tweet. LB then read a proposed statement, which he argued should form part of a letter to Edd Bauer, Student Trustee.

TP asked for speeches for and against LB proposed approach, in order for NEC to offer a steer.

Speech for: LB  
Speech against: MC

Speech for DA  
Speech against: VB

Call for a recorded vote

Vote: 21 for 6 Against, 6 Abstentions

|         |   |
|---------|---|
| For     | JJ, RP, SD, DE, DS, FMcG, AP, CF, DG, DA, AM, JK, LB, FW, HP, PM, HMP, FW, SL, RT, KT |
| against | MC, RB, JW, MS, AK, RJ,   |
| Abstain | REL, LJ, MW, VB, SY, CM   |

Vote: Steer from NEC that Liam should write to Ed Bauer on behalf od NEC.

*Standing orders resume*

## **Motions**

Motion1: Don't block our blocks

Proposing speech: RP  
Speech Against: Not taken  
Vote: motions passes

Motion 2: Condemn Cameron's Welfare Cuts

Proposing speech: Jo Johnson (JJ)  
Speech Against: Not taken  
Vote: motions passes

Motion 3: Opposing deportations of students

Proposing speech: DS  
Speech Against: Not taken  
Vote: motions passes

*LB decides to take the agenda in a different order, to discuss 3.3 Rules Review*

## **3.3 Rules Review**

LB presented the paper and invited NEC's thoughts. In particular LB called on NEC to consider the emergent issues and voce their views at the meeting and consider any problems they feel

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exist with the NEC and how they might be solved.

## *Block of 15*

LB Started the discussion by inviting thoughts on the role of the Block of 15. RW argued the distinction between accountability and delivery is difficult because in reality is the the block are invited to get involved. REL agreed that there was confusion over role, and link between Block and NEC

VB emphasised the call for a gender balance of the Block, there was general consensus on the issue from NEC. AK argued that there was a real issue of diversity and in particular race on the block but suggested that in part the problem was that National Conference was not as socially diverse as it could be.

RW stated that she disagreed with allocating block of 15 to a specific zone for scrutiny as there is real benefit for block having a cross organisational view.

MC argued that the Block of 15 helps to keep NEC vibrant and close to membership. And as such the number should increase to around 20. MC also argued the Block should be paid in order to allow true scrutiny. DS added that whilst block adds political diversity, international students are rarely elected to the positions.

JK disagreed with principle and logistics of paying the Block. RW agreed and suggested that it was problematic to pay those who's job it was to scrutinise paid FTO's.

CM raised concerns about the link between students and the Block.

## *Zones*

NEC discussed the role of zone committees and zone second places. MC raised concerns that zone committees were not very representative but other NEC members disagreed. Roshni Joshi (RJ) argued that the fact you can be convinced to run a zone committee at zone conference attracts a different type of person.

## *Trustee board*

NEC broadly agreed that the relationship between NEC and the trustee board was working. VB argued that external trustees should be more accountable to National Conference suggesting they take accountability questions at that body.

LB thanked NEC and outlined that these discussions would help inform the DPC's thinking and recommendations around the review.

## **Motions**

Motion 4: Liberating student unions to tackle hate crime

Proposing speech: KT  
Speech Against: Not taken  
Vote: motions passes

Motion 5: Tell the truth about youth

Proposing speech: PM  
Speech Against: Not taken  
Vote: Motions passes

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# resolutions

There being no other business LB reminded NEC that the next meeting would take place in London on January 24<sup>th</sup> 2013.

Meeting closed 5pm

DRAFT

## Summary

This paper outlines matters of interest to the NEC which the President is dealing with or has taken a position on since the last NEC. The NEC are invited to:

- Canvass the views and reactions of students' unions on these issues
- Question any policy positions taken
- Make suggestions on future work concerning these issues

### 1) Pound in your Pocket

#### (Strategic Theme: Winning on Funding and Participation)

We have launched our research into student financial support from domiciled students in England at a reception for sectors leaders, students' unions and parliamentarians. All the research and data can be found at [www.poundinyourpocket.org.uk](http://www.poundinyourpocket.org.uk).

Four regional workshops will be held to present the research and facilitate debate amongst the membership on what it might mean for policy. We plan to publish proposals in time for policy to be taken to National Conference via an amendment to the already submitted 'skeleton' Welfare Zone Policy Recommendation.

In the meantime we plan to secure student and sector platforms and media to ensure the research is used and debated by as wide of audience as possible.

#### Questions for the NEC:

1. Are your students' unions aware that the research has been launched?
2. Have your students' unions signed up to one of the regional workshops or requested a visit?
3. What [policy proposals do you believe should come from the research?

### 2) Southampton University Students' Union

#### (Strategic Theme: Building Strong Students' Unions)

Significant effort over the past 18 months into working with SUSU and understanding concerns from our last referendum resulted in another referendum being held in early December with the majority of sabbaticals firmly pro and an incredibly strong "Yes" campaign team. Unfortunately the result was far from ideal with 3595 voting 'no' to 1296 voting 'yes.'

This will be the third non-affiliate referendum (Dundee, St Andrews, Southampton) where the result was been a conclusive vote against affiliation. This is at a time where the majority of reasons often cited, although perhaps once legitimate, hold little credibility and we continue to have convincing wins during re-affiliation referendums. I am not convinced that these results are as a result of a strong 'no' campaign reaching students on the ground rather than an instinctual reaction to keep the status quo. It would be unwise and perhaps arrogant to simply move on from these results without seeking to understand what the barriers are to long term non-affiliates

regaining trust in NUS. I've asked for work to be carried out in this regard before seeking to engage current non-affiliates further.

I'd like to officially thank Dannie Grufferty for her work on the ground, as well as the officers and students of Southampton, who ran an amazing "yes" campaign.

Questions for the NEC:

4. Do Councillors have views on how we should proceed with regard to non-affiliates?

### **3) Sector Bodies**

#### **(Strategic Theme: Making Education Better)**

Although the 2010 White Paper made a number of assertions that the sector has responded to (positive and negative), no HE Bill was ever tabled to give any legislative means of implementing the reforms. This has created serious implications in terms of number controls, student protection and the entrance of alternative providers. The sector has sought to compensate by working in the absence of legislation.

We have been attending the *Regulatory Partnership Group* (RPG) which has membership from the Higher Education Funding Council in England (HEFCE), Student Loan Company (SLC), Office of the Independent Adjudicator (OIA), Office For Fair Access (OFFA), Universities and College Admissions Service (UCAS), the Quality Assurance Agency (QAA), GuildHE and Universities UK (UUK), since its inception. We have also met with the HEFCE Chief Exec and Chair of the Board to discuss HEFCE's "student interest" role and where nus/students' unions will fit in that regard.

As a result we now have places on all the strategic advisory committees of HEFCE and have a meeting in January to discuss establishing a unit within NUS on student interest (think SPARQS but in England). Ultimately we have been saying that the new regime simply won't work, but we have pushed for a state backed insurance scheme where institutions are at risk of failure, students' unions to be included in the regulatory framework and a compulsion for funded students' union in all providers.

### **4) Chief Executive**

#### **(Strategic Theme: Winning on Funding and Participation)**

I wrote in December to tell you that sadly Matt Hyde will be leaving us in April to become Chief Executive of the Scout Association. As much of a loss this is to us, I'm sure the NEC will join me in congratulating Matt on his new appointment.

In terms of recruitment, I will have selected a recruitment consultant by the time of the NEC who will begin search and advertisement activity. The Trustee Board will have the final say on the appointment and we'll look to have someone selected by the end of March.

## 5) University Applications

### (Strategic Theme: Winning on Funding and Participation)

We have secured media coverage on multiple dates regarding university acceptance figures for 2012 and applications so far for 2013. The picture is actually quite complicated but there has no doubt been a decrease in the number of applicants. Mitigating factors include declining age demographic, drastic decline in deferrals in 2011 then levelling in 2012 and inability to predict numbers of AAB students. Headlines as of January include:

#### 2013 Applications:

| Applicant Domicile      | 2010 vs 2009 | 2011 vs 2010 | 2012 vs 2011 | 2013 vs 2012 |
|-------------------------|--------------|--------------|--------------|--------------|
| <i>England</i>          | 14%          | 3%           | -8%          | -7%          |
| <i>Northern Ireland</i> | 4%           | 0%           | -6%          | 1%           |
| <i>Scotland</i>         | 6%           | -15%         | -1%          | -4%          |
| <i>Wales</i>            | 7%           | 2%           | -2%          | -12%         |
| <i>EU</i>               | 21%          | 8%           | -11%         | -2%          |
| <i>Non EU</i>           | 8%           | 5%           | 13%          | 1%           |
| <i>Total</i>            | 13%          | 3%           | -6%          | -6%          |

#### 2012 Acceptances (UCAS End of Cycle Report):

- Acceptances from English applicants fell by 6.6% to 343,900. 54,000
- Entry rates for disadvantaged 18 year olds increased in 2012 across the UK and more of the 18 year old population from disadvantaged backgrounds entered higher tariff institutions than in 2011. Entry rates for this group increased by more than they did for more advantaged applicants.
- More 18 year olds entered higher education through preferred choice routes in 2012. Proportionately fewer were recruited through their insurance choice or Clearing.
- Acceptances from Welsh applicants increased by 5.3% to 19,300 but acceptances to institutions in Wales dropped by 8.1% to 24,100.
- Acceptances from Scottish applicants increased by 0.3% to 30,900 and acceptances to institutions in Scotland increased by 1.9% to 41,900 in 2012.
- Acceptances from applicants living in Northern Ireland fell by 3.7% to 13,300 but acceptances to Northern Irish institutions increased by 5.2% to 10,000.

Our messages focused on the missing potential students, particularly mature, and the impact this will have on institutions themselves.

#### Questions for the NEC:

5. How has your students' unions view 2012 and 2013 applications?
6. Did your students' unions institutions gain or lose numbers in the new number control regime?

## 2) Key Performance Indicators

|                                  | KPI   | Report on Progress         | Date expected   |
|----------------------------------|---|----------------------------|---|
| <b>Student Financial Support</b> | <i>PIYP report launched in November</i>   | Complete                   | December  |
|                                  | <i>3 major and/or 6 minor education recommendations adopted</i>   | Underway                   | Consultation: January<br>Proposals: February<br>Conference: April |
|                                  | <i>Joint guidance on Hidden Costs issued in March</i>   | Not yet started            | March   |
| <b>General Election 2015</b>     | <i>Students' unions report an increase in activism post #Demo2012</i>   | Not yet started            | Conclusion of Membership Perception Survey                        |
|                                  | <i>Students say they are more likely to vote on education issues as a result of #Demo2012 (as a proxy for wider public)</i> | 45% agreed to some extent. | Conclusion of polling of students.                                |
|                                  | <i>400 Liberation Activists trained</i>   | Not yet started            | January - March   |
|                                  | <i>3600 trained activists</i>   | Strategy Revised           | Not expected  |

### Additional

#### Membership Events/Meetings

Southampton Referendum  
 UJS Conference  
 Lancaster University Class Rep Conference  
 Be a Champion Celebration  
 Future of Education  
 Strategy and Scrutiny  
 Leeds Student Newspaper Interview

#### Sector Events/Meetings

Launch of "A Hidden Gem: Students' Unions and the Voluntary Sector" research  
 Launch of Pound in your Pocket research  
 HEFCE Board  
 UCAS Board  
 Regulatory Partnership Group meeting  
 Leadership Foundation CEO farewell debate  
 SPARQS Scottish Parliamentary Reception  
 Stephen Twigg MP  
 Polly Mackenzie (SPAD to Nick Clegg)  
 Les Ebdon, Director of OFFA  
 NUS Student Interest Unit meeting  
 Dan Boffey, Observer Journalist  
 Shabana Mahmood MP (Labour Universities Spokesperson)

#### Internal

NUSUK Board  
 NUSSL Board  
 NUS-USI Trilateral Meeting  
 CEO Recruiter Selection meeting  
 Long listing of CEO Candidates  
 Endsleigh Board

#### Declaration of Gifts/Annual Leave

NUSUK/NUSSL/Charity Christmas Social  
 5 days annual leave

**NUS National Executive Council  
TO SCRUTINISE**

**Officer Report**

Vicki Baars (VP Union Development)

**Outcomes and Outputs**

|  |  |
|--|--|
| My Top priorities since the last NEC                               | What changes I have achieved or rights I have defended for students and students' unions in these areas  |
| Small and/or Specialist Institutions Needs Assessment Consultation | Two successful events, outcome to inform our support for such institutions   |
| FE involvement in democratic structures                            | Greater support given to FE unions to support them to engage in internal NUS Democracy... earlier more regular briefings, targeted approach based on prior involvement and interest.     |
| Zone recommendations to conference                                 | Completed all the zone recommendation and report in time for deadline having had 2 committee meetings.   |
| Sabbatical officers unionising                                     | Meeting set up with GMB to discuss partnership work around increasing union membership among sabbaticals, outreach work with sabbatical officers will be done during the election season |
| Commission on Employment   | Timeframe establish for work with Soc/Cit, FE and President to establish what we as a movement can do about the issues our members face or will face in terms of employment.             |
| Student Union Elections  | We've trained 40 deputy returning officers and are supporting at least 100 unions in their internal elections.   |

**Other achievements of my Zone**

|   |
|---|
| <p>On-going consultation on the Student Officer Disciplinary Standards Panel.<br/>         We've begun to plan the first governance conference looking to take place in May aimed at new, returning and external trustees as well as staff who support or report to the trustee board.<br/>         We've begun work on an affiliation strategy for private providers as per conference policy (Both HE and FE).<br/>         We've had two referendums at non affiliates, we didn't win either but we had excellent Yes teams at both and increased the yes turn out.<br/>         We're writing a response to the Mixed Economy Groups (MEG) research outcomes on Students' Union.<br/>         We have overcome the delays we've been having with Pearson and the Employability Award.<br/>         We have a first draft of a Blended Learning Strategy (Online Learning) and are meeting organisations who can help us achieve delivering such training.<br/>         We've written a number of articles for the election edition of Spotlight Magazine.<br/>         We are in conversations with NUS Scotland about Be a Champion being delivered as part of the Common Wealth Games.<br/>         We are underway with supporting student volunteering week 11<sup>th</sup> – 16<sup>th</sup> February.<br/>         We are hosting two trustee training days around strategic planning in January.</p> |
|---|

**My outputs since the last NEC (meetings / actions attended)**

|  |
|--|
| 3 x NUS Board Meetings (NUS UK Trustee, Charity and NUSSL) – 29 <sup>th</sup> & 30 <sup>th</sup> Nov                               |
| Pound in Your Pocket Launch – 5 <sup>th</sup> Dec  |
| NUS 90 <sup>th</sup> Book Launch – 6 <sup>th</sup> Dec   |
| Meeting with CEO and President of AGCAS (Association of Graduate Careers and Advice Services) – 10 <sup>th</sup> Dec               |
| Charity director appointment – Interviews – 12 <sup>th</sup> Dec   |
| Gave the key note speech at the AUA (Associate of University Administrators) London and East regional event – 13 <sup>th</sup> Dec |
| NUS Scotland Charity Board – 14 <sup>th</sup> Jan  |

**Key Performance Indicators**

| KPI  | Report on Progress  | Date expected  |
|--|---|--|
| Clear policy stance on youth and graduate unemployment for Conference 2013 communicated widely to unions, public and policy makers | Lots of research and then consultation has taken place. Facts sheet produced to guide evidence based policy. The zone committee has begun to form recommendations                     | <ul style="list-style-type: none"> <li>• Policy sent out Dec 2012</li> <li>• Discussed at Conference April 2012</li> <li>• Outcome Communicated June 2013</li> </ul> |
| 60 HE students' union using opportunities barometer with clear progression in impact shown by the majority of clubs                | Some research into other progression monitoring systems such as 'Clubmark' has taken place.   | Planned to be start work March/April to Launch at Summer Training  |
| Increase in number of FE unions submitting policy to National Conference   | Number of FE unions who submitted last year tracked, will follow up with people who stood in elections as their engagement level suggests they are willing and confident in engaging. | Feb Ring Round<br><br>March 2013 Submissions   |

|   |   |   |
|---|---|---|
| Online Training programme launched for officers   | Blended learning strategy written.<br>First online webinar delivered, slight delay sending out to unions but all sorted now.  | Dec 2012<br>Webinars<br>TBC Online (possibly 13/14) |
| Returning Officer support provided for 100 UK students' Unions and Training Delivered to 40 Deputy Returning Officers | Two events planned in December, one in the north, one in the south.   | Completed Training<br>Dec 2013                      |
| Better functioning Good Governance Code with 50 unions using the tool and 'shared documents' section utilised         | A review of the code is underway, changing web host currently.  | Feb 2013  |
| Formal collaborative partnership with a trade union and 50 students' Union officers joining that union                | Work to be started post demo, meetings planned for the new year.  | March 2013  |
| FE (learner framework) Engagement Hub Launched  | Website launched at FFestival   | Completed<br>Sept 2013                              |
| 70 officers trained on FE Leadership  | 76 people attended  | Completed<br>Nov 2013                               |
| NUS understands specific needs of small and specialist unions – measured through review responses.                    | Needs assessment consultation and networking events will have taken place on the 21 <sup>st</sup> (South) and 23 <sup>rd</sup> (North).<br>Travel bursary given.<br>Outcome from these events will be reported to the next NEC. | Jan 2013<br>Completed Events                        |
| Joint materials produced with Defend the Right to Protest for national demo   | Financial support given to Defend the Right to Protest to produce Bust Cards as well as them appearing on the App that Soc&Cit have produced.   | Completed<br>Nov 2013                               |

**Plans before the next meeting** Between now and the next NEC, we plan to achieve:

| My Priority area before the next NEC               | What I hope to achieve   |
|--|--|
| Unionisation of Sabbatical Officers                | To have met with GMB to discuss working together, reciprocal agreement confirmed, contact with newly elected sabbaticals prepared. |
| Commission on Employment                           | Evidence gathered on what unions are currently doing around study leaver employment.   |
| Employability Award                                | First 10 unions to use new award recruited.  |
| FE unions involvement in NUS Democratic Structures | Direct support given to 12 colleges to improve their democratic engagement with NUS.   |

**Membership Engagement:** Since the last NEC meeting, I have undertaken some union visits and attended a number of events to engage with the membership

| Union / event visited  | Purpose / Issues arising |
|--|--------------------------|
| University of Leicester - Employability Summit – 28 <sup>th</sup> Nov  | Key note speaker         |
| University of West London – 3 <sup>rd</sup> Dec                        | Meeting with president   |
| National Campaign Against Fees & Cuts Conference – 8 <sup>th</sup> Dec | Attended as a delegate   |
| Small &/or Special Events 21 <sup>st</sup> & 23 <sup>rd</sup> Jan      | Lead officer             |

**Media Engagement and External Relations:** Meetings attended and media appearances made  
None

**Issues:** During this period I have become aware of the following issues not recorded elsewhere

**Declaration of Gifts, Hospitality And Interests**

|  |
|--|
| NUS UK Trustee Board Boat Trip<br>Demo T-shirt from Royal Holloway |
|--|

**NUS National Executive Council  
TO SCRUTINISE / NOTE**

**Officer Report**

Pete Mercer (VP Welfare)

**Outcomes and Outputs**

| <b>My Top priorities since the last NEC</b>   | <b>What changes I have achieved or rights I have defended for students and students' unions in these areas</b>   |
|---|--|
| Pound In Your Pocket (PIYP) (High Priority)   | Held a conference to launch both the final collection of reports, with guest speakers, as well as unveiling the website: <a href="http://www.poundinyourpocket.org.uk/">http://www.poundinyourpocket.org.uk/</a><br>Now organising 5 regional workshops alongside the HE access days to help guide Unions on using the results locally, as well as digesting the policy recommendations from the research. |
| Accommodation Cost Survey (High Priority)     | Having launched the full report, now focusing on producing a campaigning guide to help Unions take action on hall fees inflation – to coincide with the PIYP regional workshops.   |
| Alcohol Strategy (Low Priority)               | NUS/Drinkaware currently initiating the creation of a national Alcohol Strategy, with guidance for the sector so institutions can implement their own strategies.  |
| Housing consultation (High Priority)          | Responding to the Government (Department for Communities and Local Government) consultation on the Private Rented Sector (housing).  |
| Tenancy Deposit Protection (Low Priority)     | Working with Shelter on a "student guide" to Tenancy Deposit Protections to be launched online. Also planning a publication for Unions to help them better understand the schemes.   |
| Responsible Drinking in London (Low Priority) | Working with the London Health Improvement Board to explore how we might work with them and the Mayor to promote responsible drinking to students in London. We'll be holding a focus group with London officers, with potential options including an awards scheme for bars & clubs, and providing IBA (Alcohol Identification and Brief Advice) training to students.                                    |

**Key Performance Indicators**

| KPI   | Report on Progress  | Date expected |
|---|---|---------------|
| Accommodation Costs Survey Report produced  | Done  |               |
| Launch of NeighbourHub  | Not done yet  | Feb 13        |
| NUS Group signed up to Time to Change pledge  | HR in NUS interacting with TTC to scope pledge  | Jan 13        |
| Best practice guide to Healthy FE produced  | Not started   | March 13      |
| 10 candidates have documented interaction with Sus/make statement about students in Police and Crime Commissioner Elections | Anecdotally aware of around 8 hustings with SUs, with multiple candidates at each meaning target has easily been passed, but need to collate documented evidence. | Dec 12        |
| Grants issued to 10 students' unions to organise interfaith activities  | Done. Grants have been awarded to 15 SUs (including 5 FE colleges)  |               |
| 30 students' unions implemented external speaker guidelines   | Know it's happening in a widespread way, but don't have evidence yet.   | ?             |
| 5 sites get blocked as a result of SU lobbying  | Work not started  | ?             |
| Government clarifies what is meant by 'reasonable grounds' for searches and returns to pre-reform policies                  | Work not started  | Feb 13        |
| Islamic students and others with specific objections to interest can access FE/HE loans                                     | Liam met with David Willett's, progress made, political argument won but logistics still need to be sorted  | ?             |

**Plans before the next meeting**

Between now and the next NEC, we plan to achieve:

| My Priority area before the next NEC | What I hope to achieve |
|--------------------------------------|------------------------|
|                                      |                        |

|                           |  |
|---------------------------|--|
| Accommodation Cost Survey | Produced a guide for using the report and launched an umbrella campaign for unions to take action under  |
| Time To Change            | To have established and signed a pledge on mental health for NUS   |
| Regional Cost Workshops   | To have completed a series of 5 regional workshops aimed at empowering unions to take action on a range of things relating to costs, from accommodation to travel – as well as digesting PIYP recommendations. |

### Membership Engagement

Since the last NEC meeting, I have undertaken some union visits and attended a number of events to engage with the membership

| Union / event visited                                 | Purpose / Issues arising              |
|---|---------------------------------------|
| 12/11/12 Manchester Met SU                            | 'The Art of Protest' Demo Event       |
| 13/11/12 Winchester SU                                | Spoke at Demo Event                   |
| 14/11/12 London South SU                              | Course Rep Training Conference        |
| 14/11/12 Bristol SU                                   | Spoke at Demo debate                  |
| 15/11/12 Lancaster SU                                 | Spoke at Demo Event                   |
| 19/11/12 Brunel SU                                    | Spoke at Demo Event                   |
| 21/11/12 Demoooooooooooo                              | Demo innit                            |
| 24/11/12 The Big Hindu Question – national NHSF conf. | Engaging faith groups                 |
| 26/11/12 Durham SU                                    | Discussing welfare priorities         |
| 28/11/12 University of East London SU                 | Spoke at Rep Training Conference      |
| 28/11/12 City University SU                           | Discussing provision for faith groups |
| 2/12/12 Welfare Zone Committee                        | Policy formation                      |
| 5/12/12 Pound In Your Pocket launch conference        | Launches full report/website          |
| 6/12/12 'Friends of NUS' Book Launch                  | Celebrated the launching of book      |

### Media Engagement and External Relations

Meetings attended and media appearances made

- 15/11/12 Student Accommodation Conference – spoke on a panel
- 21/11/12 Many, many Student Union media interviews (demo)
- 22/11/12 Student Loan Company Stakeholder Conference – gave a speech
- 29/11/12 Times Higher Education Awards – representin'
- 30/11/12 UUK/ANUK Code Standards Conference for halls – gave a presentation
- 3/12/12 BBC News Sussex Live – live tv interview on student hardship and payday loans
- 4/12/12 Guardian interview on payday loans
- 5/12/12 Interns lobby in parliament
- 6/12/12 Huffington Post interview on payday loans and student hardship

### Declaration of Gifts, Hospitality And Interests

|  |
|--|
| Dinner (and many wines) at Times Higher Education Awards |
|--|

**NUS National Executive Council  
TO SCRUTINISE / NOTE**

**Officer Report**

Toni Pearce (VP FE)

**Outcomes and Outputs**

|  |   |
|--|---|
| My Top priorities since the last NEC     | What changes I have achieved or rights I have defended for students and students' unions in these areas   |
| Complaints campaign                      | Lobbying BIS to implement an independent complaints adjudicator for Further Education (organising student officers to send letters to Matthew Hancock and producing complaints system guidance) |
| HEA and NUS Student Choice research      | Steering the HEA and NUS joint behavioural economics in student choice research   |
| FE Zone Policy Recommendations           | Writing and consulting on FE Zone policy recommendations  |
| Tertiary Education                       | Developing Tertiary education narrative and planning "The future of education" event  |
| NUS/LSIS National Student Governor Forum | Organising and delivering joint NUS and LSIS National Student Governor Forum  |
| Learner Reps project                     | Developing Learner Reps online resources: planning, elections, training, support and retention.   |
| Learner Satisfaction Survey              | Won an extension on the learner satisfaction survey back out to sixth form college and school sixth form students   |
| FE Leadership                            | Leading the flagship FE training event  |

**Other achievements of my Zone/Section/Campaign/Nation**

|   |
|---|
| <p>Attended NUS Scotland Zone<br/>         Attended NUS Pound in your Pocket Launch<br/>         Presented on Tertiary Education at Institute of Education conference and Compass conference<br/>         Attended Pearson event on technology in education</p> |
|---|

**My outputs since the last NEC (meetings / actions attended)**

|   |
|---|
| <p>Meeting with Matthew Hancock MP (minister for FE and Lifelong Learning)<br/>         FE Zone Committee Meeting<br/>         Officer blog – disability<br/>         Attended the Edge FE research forum<br/>         Attended the National Skills Awards opening ceremony<br/>         Skills Funding Agency Advisory board<br/>         "High Level Stakeholder" meeting with BIS<br/>         FE Guild steering group<br/>         National Improvement Partnership Board<br/>         External Working Group on Chartered Status<br/>         NUS Wales FE Policy Meeting<br/>         Learner Voice think tank – NUS/LSIS</p> |
|---|

**Key Performance Indicators**

| KPI  | Report on Progress   | Date expected |
|--|--|---------------|
| 180 delegates attend FESTival  | 150 delegates attended   | Done          |
| Government U-Turn on FE Fees   | Developing 2 <sup>nd</sup> stage of No to FE Fees campaign – focussing on apprenticeships. Government concessions won on access to HE students | May 13        |
| 'True Cost of College' research published                                  | Developing research proposal for hidden course costs research  | April 13      |
| Establishment of a National Independent Adjudicator for student complaints | Ongoing campaign   | February 13   |
| Research and recommendations on offender learning published                | Developing research proposal for offender/prisoner learners  | April 13      |
| Research and Recommendations report on                                     | Research is underway   | January 13    |

|  |   |             |
|--|---|-------------|
| apprenticeships IAG produced   |   |             |
| Qualifications and Policy Commission reflects position on level 2 and 3 qualifications | Responded to consultation on level 2 and 3 qualification reform – campaigning with NUT and other unions to re-open consultation | Done        |
| FE Teaching & learning Audit Tool produced   | Development in progress   | March 13    |
| Updated College Mergers toolkit produced that is UK wide/relevant                      | Working with officers in the nations to update mergers toolkit  | December 12 |
| Learner Engagement Hub launched  | Learner Involvement Strategy launched – Learner Voice Quality Framework being piloted   | January 13  |
| 70 Officers trained on FE Leadership   | 156 officers trained on introductory and advanced leadership  | Done        |
| Truth about youth issues film is produced  | Filming planned over demo2012   | December 12 |
| 5% increase LSS response rates in London   | LSS reopens in January  | January 14  |
| Enrichments Cuts research report   | Research proposal was based upon anticipated project funding from LSIS which has been withdrawn                                 | June 13     |
| 100 delegates attend education summit with 80% positive feedback                       | Developing narrative around tertiary education and intervention points for the membership                                       |             |

### Plans before the next meeting

Between now and the next NEC, we plan to achieve:

| My Priority area before the next NEC         | What I hope to achieve   |
|--|--|
| Continue complaints campaign                 | Independent complaints authority for Further education in England and Wales  |
| Launching campaign for student support in FE | Local student actions (walkouts, demonstrations) on student financial support following Pound in Your Pocket recommendations |
| FE Officer residential                       | FE sabbatical and advanced training course   |
| Learner engagement                           | Launch of the learner engagement hub   |
| No to FE Fees                                | Continue campaign on No to FE Fees campaign specifically focussed on apprentices   |

### Membership Engagement

Since the last NEC meeting, I have undertaken some union visits and attended a number of events to engage with the membership

| Union / event visited        | Purpose / Issues arising                             |
|------------------------------|--|
| Bourneville College          | Student reps training event                          |
| NUS Scotland Zone Conference | Supporting development of new NUS Scotland FE policy |

### Media Engagement and External Relations

Meetings attended and media appearances made

|   |
|---|
| AOC Conference<br>Guardian Student choice roundtable<br>Meeting with Toni Fazaeli (Chief Executive of the Institute for learning) |
|---|

### Issues

During this period I have become aware of the following issues not recorded elsewhere

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|--|
|  |
|--|

### Declaration of Gifts, Hospitality And Interests

|   |
|---|
| Bourneville College bag<br>Warwickshire college apple and mango juice |
|---|

**NUS National Executive Council  
TO SCRUTINISE / NOTE**

**Officer Report**

Rachel Wenstone (VP HE)

\*Please note this report includes 2 weeks off for Christmas closure\*

**Outcomes and Outputs**

|                                      |   |
|--------------------------------------|---|
| My Top priorities since the last NEC | What changes I have achieved or rights I have defended for students and students' unions in these areas   |
| Students as Partners                 | Manifesto for Partnership launched. Working with 10 unions to develop partnership on campus. This will be captured through testimonials. Also meeting with mission group to carry this work forward and developing resources to support unions who want to take partnership approaches.                       |
| PGT funding proposal                 | Proposal has been published. Meeting with CentreForum and British Academy to talk through this further. Proposal has been sent to Vice-chancellors across England and working with SUs to take it forward. Planning roundtable meeting, constituency lobby and creating 'PGT allies.'                         |
| Small and Specialist Unions          | Working with the UD Zone to complete a 'needs assessment' of small and specialist unions. Also working with specialist arts institutions to help create Arts policy to go to National Conference.   |
| Access                               | Met with Les Ebdon ahead of OFFA guidance to HEIs to be published early Jan. Our own guidance to English unions on access agreements and a series of Access Bootcamps will be run in January. Work has begun on creating a reference guide for all UK SUs on WP, access, retention and success (a 'WP Bible') |
| Postgraduate Research                | Survey closed, with over 1000 responses. Work to analyse this data and create a campaign toolkit is underway.   |

**Other achievements of my Zone/Section/Campaign/Nation**

- Grade Point Average; held a policy session with SUs whose institutions are looking at implementation
- HE Zone committee meeting to create and decide some great policy to national conference
- Achievements from HE Public Information Steering Group
- Communicating with students' unions and vice chancellors before the Christmas break

**My outputs since the last NEC (meetings / actions attended)**

- St Andrews to debate NUS affiliation
- Co-chaired QAA Student Advisory Board
- Meeting with Les Ebdon to discuss access agreements, WP, and disabled student advocacy service
- Association of Colleges and NUS 90<sup>th</sup> drinks reception
- University of Derby Senior Management and academic Board Away Day after dinner speech
- Westminster Higher Education Forum on WP to speak on a panel
- Meeting with Stephen Heap, Head of HE at the Church of England to discuss public value of HE
- NUS Trustee Board and Joint Board
- Meeting with CentreForum to discuss taught postgraduate funding proposals
- Guardian HE awards judging lunch to judge employability and student experience categories
- Lecture to Greenwich University on 'student engagement'
- Launch of PIYP
- OIA Board Meeting and Away Day
- QAA Board Meeting
- Meeting with Professor Calhoun, Director of LSE, on public value
- Open University 'Transforming Lives' Parliamentary Reception

- British Academy Roundtable; 'Addressing the Neglect: solutions to avoid the postgraduate crisis'
- HE Public Information Steering Group

### Key Performance Indicators

| KPI   | Report on Progress  | Date expected            |
|---|---|--------------------------|
| 100 delegates attend education summit with 80% positive feedback                | This KPI is now under review following the decision to run a Future of Education event as part of the January Strategy and Scrutiny conference. However, work has begun on developing a consultation on the future of education.          |                          |
| 10 unions supported to develop research and practice in induction               | 11 Unions now signed up to this and first project meeting has been held. We are pleased to have representation on the group from Wales (Cardiff) and Scotland (Aberdeen) and an excellent mix of union types and student groups involved. | March 2013               |
| Publish Manifesto for Students as Partners                                      | Manifesto has been published  | Nov 2 <sup>nd</sup> 2012 |
| 20 Unions undertake Impact work on supporting teacher excellence                | 20 Unions selected and supported to work on this. Next meeting will be in Feb.  |                          |
| 10 Unions successfully win on local timetabling campaigns                       | Toolkit will be created and launched at the National Course Rep Conference.   | Feb 2013                 |
| 10% increase in cash bursaries for students                                     | This will be pushed through the access work, but the outcome will not be known until July when access agreements are published by OFFA.   | July 2013                |
| Publish postgraduate funding discussions paper                                  | Published. Action now created around this, including sector meetings and constituency lobby.  |                          |
| Target 80 to training and 30 at each development day with 80% positive feedback | November development days have not been as well attended as we hoped, but we expect bigger turn out for the February days, and those who have attended have been positive in their feedback.  |                          |
| Joint UUK. Million + conference on Mature Students                              | Event planning is underway.   | March 2013               |

### Plans before the next meeting

Between now and the next NEC, we plan to achieve:

| My Priority area before the next NEC | What I hope to achieve   |
|--------------------------------------|--|
| HE policy to National Conference     |  |
| Partnership                          | Will meet with Chairs of mission groups / other sector-y people to talk about implementation<br>Will collect testimonials from SUs and HEI about how they create partnership |
| Degree attainment                    | Work with Liberation campaigns to publish briefings  |

For the latest news follow @NUSNEC and visit [www.nusconnect.org.uk/nusnec](http://www.nusconnect.org.uk/nusnec)

|                              |  |
|------------------------------|--|
| Child free to child friendly | Release campaign pack on this area   |
| PGRs who teach               | Release research briefing and follow up with unions to develop local campaigns. Day of action on 6 March with PG campaign.           |
| PGT funding                  | With PG campaign, develop understanding of the issues among membership and decision-makers to build momentum for constituency lobby. |
| Timetabling                  | Publish campaign toolkit   |

### Membership Engagement

Since the last NEC meeting, I have undertaken some union visits and attended a number of events to engage with the membership

| Union / event visited | Purpose / Issues arising                                  |
|-----------------------|---|
| Coventry AGM          | To speak about students creating change                   |
| Derby SU              | To attend Program Reps Conference                         |
| Gloucester SU         | To speak at Course Rep Conference                         |
| Sheffield SU          | Speak on a panel after #Demo2012 "what's next?"           |
| Newcastle SU          | Speak at and attend Course Rep Refresher Lunch            |
| Sheffield SU          | Workshop on dealing with conflict and criticism for women |
| Aldwych in Cambridge  | Delivered a session on PGT funding proposal               |
| Birmingham SU         | Meeting on Grade Point Average Policy                     |

Limmud conference at Warwick Uni.

Panel on women's leadership and activist training

### Media Engagement and External Relations

Meetings attended and media appearances made

|  |
|--|
| Media on the day of the Demo, including BBC Radio Merseyside |
|--|

### Issues

During this period I have become aware of the following issues not recorded elsewhere

|                                      |
|--------------------------------------|
| Bulgarian students working in the UK |
|--------------------------------------|

### Declaration of Gifts, Hospitality And Interests

|  |
|--|
| Lunch from Professor Calhoun, Dinner from University of Derby, Lunch from The Guardian |
|--|

**NUS National Executive Council  
TO SCRUTINISE / NOTE**

**Officer Report**

Dannie Grufferty (VP Soc & Cit)

**Outcomes and Outputs**

|                                      |  |
|--------------------------------------|--|
| My Top priorities since the last NEC | What changes I have achieved or rights I have defended for students and students' unions in these areas  |
| Living Wage                          | We ran a second Living Wage Masterclass, training a further 20 activists to run their own campaigns. Planning another in March owing to popular demand. Confirmed joint FOI research project with UNISON on the Living Wage throughout FE and HE. Will provide first comprehensive picture of privatisation trends and number of institutions paying LW. Funding of £10,000 is confirmed with LRD to conduct the research for us. Due to begin in Jan. Combined efforts between NUS and our partner organisations means over 20 tertiary education institutions are by now paying the Living Wage. |
| Interns                              | Commissioned first ever polling showing the class-based nature of access to internships, which received press and a mention in parliament. Secured a second reading of the 10 minute rule bill to outlaw advertisement of unpaid internships.  |
| Equal Access                         | Launched our campaign with STAR and will be working with the international students campaign to deliver wins across the UK.  |
| E&E                                  | Starbucks have agreed to pay some tax (hurrah for them... not) but we have notified them that we are not satisfied with this response and have called for a further meeting. Held a successful second e&e advisory group in Exeter. Am also liaising with colleagues to send a questionnaire to suppliers on their tax arrangements in the five countries they are mainly based in.  |

**Key Performance Indicators**

| KPI   | Report on Progress  | Date expected |
|---|---|---------------|
| 10 unions have election registration drives   | In planning, we expect every union to do them not just ten!   | May           |
| 4 unions to start Open Book programmes over the next year                           | Supporting Sussex to deliver the scheme.  | July          |
| At least 10 institutions to begin implementing the living wage within the next year | Unison have reported that   | Complete      |
| Win on votes at 16 in nations   | Working with community convenors in Scotland  | 2015          |
| Commitment from major fashion house to back pay their interns                       | Devising a strategy to target major fashion chains with 'days of action' with the TUC as a post-demo activity | May           |
| 20 unions/STAR groups to begin dialogue with their universities on equal access.    | Have started work with UCL and Warwick and many other on the list   | March         |
| Global justice toolkit launched   | In process  | April         |
| 30 students' unions to commit to switch to the co-operative bank.                   | 42 currently  | Complete      |
| Joint materials produced with Defend the Right to Protest for national demo         | Demo briefing, app and bust cards all delivered. Occupations guidance to be sent out this term.               | Complete      |
| 5 pilots with unions on National Citizenship Service                                | Awaiting to hear from the Cabinet Office  | March         |
| 10 candidates have documented interaction with SUs/make statement about students    | Developing with You Gov some polling around student voting and interests                                      | May           |

## Plans before the next meeting

Between now and the next NEC, we plan to achieve:

| My Priority area before the next NEC  | What I hope to achieve   |
|---|--|
| Working with AGCAS on best practice guide and kitemarking of university careers services for interns campaign and starting conversation with third sector employers on best practice on interns in the charity sector | Set the bar for ethical placements advertised by careers' services.  |
| Tax   | Planning actions for pre-tax profits week and gathering info to audit our suppliers' tax arrangements  |
| Review affiliation with Citizens UK   | Begin to develop general election strategy to train student organisers   |
| IF campaign   | Campaign to end global hunger. The launch is in Jan. Key activities around March/April and in the run up to G8. Partnership with international NGOs. |

## Membership Engagement

Since the last NEC meeting, I have undertaken some union visits and attended a number of events to engage with the membership

| Union / event visited        | Purpose / Issues arising      |
|------------------------------|-------------------------------|
| Southampton                  | Referendum                    |
| UCL                          | Equal access campaign meeting |
| Exeter                       | E&E committee                 |
| UWE, Bristol, Exeter College | 121s with officers            |

## Media Engagement and External Relations

Meetings attended and media appearances made

|  |
|--|
| IF campaign launch for the G8 on world hunger. |
|--|

## Issues

During this period I have become aware of the following issues not recorded elsewhere

|  |
|--|
| Ongoing issues affecting Syrian students based here, liaising with team HE and welfare on this. Hoping to get lobbying work out of this. |
|--|

## Declaration of Gifts, Hospitality And Interests

|    |
|----|
| NA |
|----|

**NUS National Executive Council  
TO SCRUTINISE / NOTE**

**Officer Report**

Aaron Kiely (Black Students' Officer)

**Outcomes and Outputs**

| My Top priorities since the last NEC             | What changes I have achieved or rights I have defended for students and students' unions in these areas   |
|--|---|
| Black Students' Winter Conference 2012           | <ul style="list-style-type: none"> <li>• Our annual flagship event the Black Students' Winter Conference was an incredible success with over 160 people in attendance and was overall a very engaging and deeply inspiring weekend.</li> <li>• On 1st and 2nd December, at London South Bank University, Black students from over 70 different Students' Unions, all the way from St Brendan's Sixth Form College to Abertay University in Dundee came together to train up and discuss the issues that Black communities on campus and in society.</li> <li>• We were joined by prominent Black activists and campaigners including the first Black woman elected to Parliament Diane Abbott MP, award-winning comedian Ava Vidal, Lee Jasper of Black Activists Rising Against Cuts, Simon Woolley director of Operation Black Vote, Wilf Sullivan the Trade Union Congress Race Equality Officer, Bev Miller leading LGBT activist in UNISON Black Member, leading Venezuelan trade unionist, FOSIS, ENGAGE, Unite Against Fascism, One Society Many Cultures, Black Mental Health UK, Free Talha Ahsan Campaign amongst others.</li> <li>• We were pleased to award Rania, a Palestinian student from Gaza our Black Student of the Year Award for 2012.</li> <li>• Sessions held on discussing United Communities – Building Black Representation, One Society, Many Cultures – Rise Against Racism, Islamophobia and fascism, Black Activists Rising Against the Cuts: Challenging the cuts consensus, International Peace and Justice, 'What next after Demo 2012?'</li> <li>• The excellent workshops run by Committee members included: Public speaking, Manifesto writing, Black Women, Getting more out of your Union for Black students, Strong anti-racism campaigning on campus, LGBT Women, International peace &amp; justice, Defending international students &amp; Black Mental Health.</li> <li>• Conference remembered all the victims of racism through a minute's silence and Conference also marked World AIDS Day with a minute's silence.</li> </ul> |
| Launched 'Charter for an anti-racist university' | <ul style="list-style-type: none"> <li>• Attending the launch of a working group for a charter for an anti-racist university with senior trade unionists from the UCU, UNISON, TUC, academics and anti-racists.</li> <li>• Discussed the situation at London Met, academic racism and the persistent inequalities faced by Black students and academics in the education system.</li> <li>• Moving forward together to host regional meetings that bring together all relevant parties to discuss implementing a charter and joint action.</li> </ul>   |
| Defending Black History                          | <ul style="list-style-type: none"> <li>• Michael Gove has signalled the removal of teaching</li> </ul>  |

|   |  |
|---|--|
| being taught in schools                                 | about Mary Seacole from the curriculum. We've joined forces with Operation Black Vote to challenge this – given the already paltry amount of Black History taught in our schools. Please sign the petition too!  |
| Anti-Racism Anti-Fascism Meeting                        | <ul style="list-style-type: none"> <li>The first ARAF meeting was held 19<sup>th</sup> Dec. It was proposed to mark Holocaust Memorial Day and organise the ARAF Conference that would empower students to challenge racist and fascist activity on their campuses and in their community.</li> </ul>  |
| Unite Against Fascism Conference planning meeting       | <ul style="list-style-type: none"> <li>Working with our affiliate anti-fascist organisation UAF to give student input in to their upcoming Conference.</li> </ul>  |
| Supporting Tacko Mbengue's case 9 <sup>th</sup> January | <ul style="list-style-type: none"> <li>Supporting Black Students' Committee member who is facing a hearing on his asylum status.</li> </ul>  |
| Challenging racism in sport – raising it with the FA    | <ul style="list-style-type: none"> <li>Along with the Society of Black Lawyers, David Baddiel; The Voice Newspaper; Operation Black Vote; the Society of Black Lawyers and others the Campaign submitted a formal letter of complaint to the Football Association (response pending).</li> <li>We raised our demands of the FA taking urgent action given the prevalence of racism in the sport, anti-Semitic chants at football matches as well as suggestions for sanctions for those engaged in unacceptable behaviour.</li> <li>We also worked with the Society of Black Lawyers to secure a number of free spaces for Black students to attend the event - Leadership, Sport &amp; Racism Seminar.</li> </ul> |

#### Other achievements of my Zone/Section/Campaign/Nation

The NUS Black Students' Campaign is absolutely delighted to have been recognised in the Black Mental Health UK Top 30 List for 2012. From grass roots activist to senior government figures, BMH UK's Top 30 List for 2012 shines a spotlight on the work that many people throughout this year have done to bring about positive change in this sector.

#### My outputs since the last NEC (meetings / actions attended)

Unite Against Fascism meeting  
 Charter for an anti-racist University meeting  
 ARAF Committee meeting  
 Black Students' Winter Conference

#### Key Performance Indicators

| KPI  | Report on Progress   | Date expected |
|--|--|---------------|
| BS Fresher's Packs to over 60 Unions                         | KPI met - over 100 Fresher's Packs sent out  | KPI met       |
| BHM 25 events held across the country                        | KPI met - many events held, including 30 Great Debate Tour meetings supported by the BSC, events attended by Committee members, a successful national event in London. | KPI met       |
| 15% increase in the number of Black Student Officers elected | Elections training to be held at Winter Conference - main elections drive in term 2  | Term 2/3      |
| ARAF Conference held with 80% satisfaction rating            | To be held term 2  | Term 2        |
| Black Womens Conference held                                 | To be held term 2  | March term 2  |
| Black Anti Cuts Briefing Released                            | Contribution made to mobilising liberation groups for #demo2012 briefing   | Term 2        |
| 10 IPJ key events held across UK                             | Successful BHM Venezuela event by the BSC  | Term 3        |

#### Plans before the next meeting

For the latest news follow @NUSNEC and visit [www.nusconnect.org.uk/nusnec](http://www.nusconnect.org.uk/nusnec)

Between now and the next NEC, we plan to achieve:

| My Priority area before the next NEC  | What I hope to achieve  |
|---|---|
| Organising NUS Anti-Racism Anti-Fascism Conference                              | A successful event bringing together students, Black, Jewish, LGBT, women and disabled communities and all those opposed to racism and fascism. Equipping students they need with skills to challenge all manifestations of racism and fascism. |
| Launching our Black Students' Elections Guide                                   | Encouraging and supporting the next generation of Black student leaders to stand for elections in their Unions and create more Black Student Officer positions.   |
| A successful solidarity demonstration with the people of Greece against fascism | Joining with European countries in raising our opposition to the frightening developments in Greece with the fascist Golden Dawn party polling 3 <sup>rd</sup> and carrying out many racist attacks and violence                                |
|   |   |

### Membership Engagement

Since the last NEC meeting, I have undertaken some union visits and attended a number of events to engage with the membership

| Union / event visited  | Purpose / Issues arising |
|--|--------------------------|
| Black Students' Winter Conference (London South Bank University) |                          |
| NCAFC Conference   |                          |

### Media Engagement and External Relations

Meetings attended and media appearances made

|   |
|---|
| Unite Against Fascism website article, Searchlight blog, Hope not hate blog |
|---|

### Issues

During this period I have become aware of the following issues not recorded elsewhere

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### Declaration of Gifts, Hospitality And Interests

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**NUS National Executive Council  
TO SCRUTINISE / NOTE**

**Officer Report**

Finn McGoldrick and Sky Yarlett (LGBT Officers)

**Outcomes and Outputs**

|                                      |   |
|--------------------------------------|---|
| My Top priorities since the last NEC | What changes I have achieved or rights I have defended for students and students' unions in these areas   |
| Equal Marriage 'Daddy Loves Santa'   | Delivered thousands of cards to Downing Street, engaged students unions and societies in holding card signing events and motions in unions on equal marriage. Got retweeted by Stephen Fry #standard. Mass media coverage both in mainstream and LGBT media |
| LGBT History Month                   | Union Visits, talks, review of resources  |
|                                      |   |
|                                      |   |
|                                      |   |

**Other achievements of my Zone/Section/Campaign/Nation**

|   |
|---|
| Attended E&D meeting, supported Unpaid Internships lobby, committee and officers supported local actions/lobbying on Equal Marriage |
|---|

**My outputs since the last NEC (meetings / actions attended)**

|  |
|--|
| Met with stakeholder from Camden LGBT Forum Attended an Education for All Coalition meeting at Stonewall HQ, interview with the HuffPo about Equal Marriage, inspected provision of Gender Neutral Toilets in new HQ (sky wore a hard hat) |
|--|

**Key Performance Indicators**

| KPI   | Report on Progress  | Date expected |
|---|---|---------------|
| Activists involved in lobbying national and local | Thousands of cards to PM, local lobbies planned                             | End of Jan    |
| Media Coverage                                    |   | Ongoing       |
| Day of action/lobby of parliament                 | Waiting on first reading  | End of Jan    |
| Engage faith groups                               | Worked with student and non student faith groups on equal marriage campaign | Ongoing       |
|   |   |               |

**Plans before the next meeting**

Between now and the next NEC, we plan to achieve:

| My Priority area before the next NEC   | What I hope to achieve |
|--|------------------------|
| Committee meeting in Edinburgh         |                        |
| Lobby of parliament/day of action      |                        |
| Feminism and LGBT                      | Survey, workshops      |
| Attend FTO residential                 |                        |
| Planning workshops for LGBT conference |                        |

**Membership Engagement**

For the latest news follow @NUSNEC and visit [www.nusconnect.org.uk/nusnec](http://www.nusconnect.org.uk/nusnec)

Since the last NEC meeting, I have undertaken some union visits and attended a number of events to engage with the membership

| Union / event visited | Purpose / Issues arising |
|-----------------------|--------------------------|
|                       |                          |
|                       |                          |
|                       |                          |

**Media Engagement and External Relations**

Meetings attended and media appearances made

Pink News, Gay star news, Diva, Huffington post, guardian, AfterElton.com

**Issues**

During this period I have become aware of the following issues not recorded elsewhere

**Declaration of Gifts, Hospitality And Interests**

**NUS National Executive Council  
TO NOTE**

**Officer Report**

Kelley Temple (Womens Officer)

**Outcomes and Outputs**

|                                       |  |
|---------------------------------------|--|
| My Top priorities since the last NEC  | What changes I have achieved or rights I have defended for students and students' unions in these areas  |
| Fair to Care                          | Research Plan is complete with the first stage which is the literature review complete. Second phase involving analysing NUS Pound in the Pocket Data is complete and focus groups/interview guides finalised with focus groups starting from the 3 <sup>rd</sup> week in January 2013.<br>First meeting of the student carers steering group has taken place<br>Delivered workshops on Fair to Care at Engender AGM with NUS Scotland Women's Officer and inclusion of retention of student carers within access agreement options. |
| Women's Conference                    | Organising Women's Conference and encouraging participation  |
| Abortion                              | Hosted Abortion Rights Executive Meeting and by NEC produced mini briefing on keeping Abort 67 and other anti choice groups off campuses.  |
| Liberating the Curriculum in Colleges | Adapted campaign briefing still in progress however consultation with student officers (particularly education and women's officers) regarding developing a key set of campaigning tools for student officers to choose from and lead on informing the process well. Pilot unions due to be selected by NEC and project fully underway.  |

**Other achievements of my Zone/Section/Campaign/Nation**

|  |
|--|
| NUS Women's Officer Handbook Published |
|--|

**My outputs since the last NEC (meetings / actions attended)**

|  |
|--|
| <p>Delivered Consent Workshop at Activism 2012<br/>Spoke at London Reclaim the Night Rally<br/>London Feminist network feminist conference organising<br/>Home Officer VAWG group<br/>NUS Women's Committee Meeting<br/>Fair to Care Steering Group meeting<br/>Organised nus presence at Southall Black Sisters' Protest at the Indian High Commission regarding rape culture<br/>Women's Campaign newsletter</p> |
|--|

**Key Performance Indicators**

| KPI   | Report on Progress  | Date expected |
|---|---|---------------|
| Media Coverage for supporting carers in 1 national paper and 1 online feature.            | Working towards student union action on carers rights day, aiming for student media coverage  | Tbc           |
| 10 womens anti-cuts campaigns being run on a local level, with reported successes/impact. | Pre demo focus was on mobilising women for women's block on demo, post demo is now supporting the creation and development of local anti cuts campaigning |               |
| Adapted briefing on LTC launched  | Still in progress   | Jan/feb 2012  |
| 40 unions sign up to zero tolerance on sexual harassment standards/projects               | Training still in design stage and undergoing wider review, 3 unions in contact re applying for accreditation including York college                      | Semester 2    |

|  |  |  |
|--|--|--|
| 100 women mobilised for the MWR and RTN actions.   |  | In progress                              |
| 100 Women across all three events have been supported to become leaders and/or activists | Planning for all events and women's conference in progress           | Planning in final stages events february |
| 30 students' unions download the resources for each of the briefings                     |  |  |
| Report on Lad Culture Launched January   | Literature review completed, Focus groups in progress around the UK. | On track for completion March            |

### Plans before the next meeting

Between now and the next NEC, we plan to achieve:

| My Priority area before the next NEC | What I hope to achieve   |
|--------------------------------------|--|
| Anti Cuts Network campaigning        | Establishments and development of anti cuts networks bringing together women from different unions to carry out coordinated local campaigning          |
| Liberating the Curriculum            | Briefing launched and 3 pilot unions started campaigning on key goals with a goal to achieve change in 2 working months                                |
| Fair to Care                         | Student unions facilitating participation in qualitative research groups   |
| Consent                              | Consent workshop resources available online and being ran in student unions  |
| Union visits                         | Union visits to evaluate unions already accredited zero tolerance, support women's officers and support at student councils regarding policy proposals |

### Membership Engagement

Since the last NEC meeting, I have undertaken some union visits and attended a number of events to engage with the membership

| Union / event visited | Purpose / Issues arising |
|-----------------------|--------------------------|
| UEL                   | Pro Choice Meeting       |
|                       |                          |
|                       |                          |
|                       |                          |

### Media Engagement and External Relations

Meetings attended and media appearances made

|  |
|--|
| Cosmopolitan re: sexual harassment<br>Glamour Magazine re: lad culture |
|--|

### Issues

During this period I have become aware of the following issues not recorded elsewhere

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### Declaration of Gifts, Hospitality And Interests

**NUS National Executive Council  
TO SCRUTINISE / NOTE**

**Officer Report**

Daniel Stevens (International Students Officer)

**Outcomes and Outputs**

|                                      |   |
|--------------------------------------|---|
| My Top priorities since the last NEC | What changes I have achieved or rights I have defended for students and students' unions in these areas   |
| Christmas Delays                     | <ul style="list-style-type: none"> <li>- Anticipated that this would be an issue.</li> <li>- Secured significant evidence on the extent of the issue.</li> <li>- Coverage secured in the Financial Times and picked up in further news outlets.</li> <li>- The Home Affairs Select Committee asked the Chief Executive of the UKBA a question on this mentioning NUS.</li> <li>- Will continue to push on this and investigate the comments made by the UKBA to the committee.</li> </ul>   |
| Attendance Monitoring                | <ul style="list-style-type: none"> <li>- Continues to be a significant issue and a key priority.</li> <li>- Continued to investigate the underlying reasons as to why these procedures are being implemented.</li> <li>- Have met with UKCISA/UUK and others to discuss this. Mentioned this in my speech to the APPG Migration.</li> <li>- Given the potential for bad press (It was featured in the Daily Mail and subsequently in the Pakistani press) – this is a key area that the sector is looking to resolve.</li> <li>- Will meet with representatives of the UKBA to discuss this.</li> </ul> |
| Various Sector Events                | <ul style="list-style-type: none"> <li>- Spoke on behalf of international students and NUS at the APPG on Migration.</li> <li>- Various key meetings with individuals in the sector.</li> <li>- Continue to network and improve the reach of the International Students Campaign.</li> </ul>  |

**Other achievements of my Zone/Section/Campaign/Nation**

|   |
|---|
| <p>Continued discussions to look at affiliation of private colleges to NUS where international students are the most vulnerable.</p> <p>Continued discussions to look at the scrapping of police registration for international students.</p> <p>Continued input into the potential for a fee protection scheme for international students.</p> |
|---|

**My outputs since the last NEC (meetings / actions attended)**

|   |
|---|
| <p>Reasons behind attendance monitoring now known.</p> <p>Investigated potential for in-country Tier 4 delays.</p> <p>Various blog posts including a blog in the Huffington Post.</p> |
|---|

**Plans before the next meeting**

Between now and the next NEC, we plan to achieve:

| My Priority area before the next NEC | What I hope to achieve  |
|--------------------------------------|---|
| Immigration Campaign                 | Finalising campaigning aims/objectives and launching it.                    |
| Warwick Integration Summit           | Creating a new Awards for it and advertising the event to Students' Unions. |
| Visa Delays                          | Looking into validity of statements made by the UKBA.                       |

**Membership Engagement**

For the latest news follow @NUSNEC and visit [www.nusconnect.org.uk/nusnec](http://www.nusconnect.org.uk/nusnec)

Since the last NEC meeting, I have undertaken some union visits and attended a number of events to engage with the membership

| <b>Union / event visited</b>                               | <b>Purpose / Issues arising</b>      |
|--|--------------------------------------|
| CUSU   | Aldwych                              |
| Event on Fixed fees for international students in Scotland | Spoke at the event organised by EUSA |
| London Met   | Spoke at their course rep Awards     |

### **Media Engagement and External Relations**

Meetings attended and media appearances made

|  |
|--|
| <p>Spoke at the Study UK AGM and met with the Chief Exec<br/>           Spoke at the All Parliamentary Group on Migration<br/>           UKCISA Board Meeting<br/>           UKCISA Working Group on International Student Deposit/EO<br/>           LSE seminar on International Students and visa regulations<br/>           BIS Workshop on International Students<br/>           Police Registration Meeting with the Home Office<br/>           Spoke at the Meeting of the Aldwych Group on Attendance Monitoring<br/>           Met with UUK to discuss attendance monitoring<br/>           UUK Roundtable on International Perceptions of the UK<br/>           Meeting with the Home Office to discuss attendance monitoring<br/>           The Pie News Article on London Met Video<br/>           BBC News segment on Theresa May Announcement<br/>           Huffington Post Article Mention on Theresa May Announcement<br/>           Financial Times article on Christmas Delays</p> |
|--|

### **Issues**

During this period I have become aware of the following issues not recorded elsewhere

|   |
|---|
| <p><b>Attendance Monitoring</b> – New information suggesting what the underlying reasons for these procedures being implemented have been discovered.<br/> <b>New Rules</b> – Introduction of interviews may have a huge impact. Other organisations such as UKCISA and the British Council have taken the lead on being critical of these rules.</p> |
|---|

### **Declaration of Gifts, Hospitality And Interests**

**NUS National Executive Council  
TO SCRUTINISE / NOTE**

**Officer Report**

Sean Rillo Razcka and Fee Wood (Mature and Part-Time Students' Officers)

**Outcomes and Outputs**

|                                      |   |
|--------------------------------------|---|
| My Top priorities since the last NEC | What changes I have achieved or rights I have defended for students and students' unions in these areas   |
| Child friendly campaign              | visited Leeds University Union on 30 November to talk about their child-friendly provisions. Leeds was one of five unions that had contacted NUS after a call went out for good child-friendly practice. LUU was now to become a case study of good practice. A joint NUS-LUU report would be written and published in February 2013. |
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|                                      |   |

Other achievements of my Zone/Section/Campaign/Nation

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My outputs since the last NEC (meetings / actions attended)

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**Key Performance Indicators**

| KPI  | Report on Progress   | Date expected |
|--|--|---------------|
| Joint UUK. Million + conference on Mature Students | After much discussion over the agenda, it has now been finalised, booking of venue is underway for the end of March 2013 |               |

**Plans before the next meeting**

Between now and the next NEC, we plan to achieve:

| My Priority area before the next NEC  | What I hope to achieve  |
|---|---|
| To work with Nations and Liberation, to achieve MPT representation on these committees and to invite these member to the MPT committee meetings | to get better cross representation and understanding of MPT students and their issues |
|   |   |
|   |   |
|   |   |

**Membership Engagement**

For the latest news follow @NUSNEC and visit [www.nusconnect.org.uk/nusnec](http://www.nusconnect.org.uk/nusnec)

Since the last NEC meeting, I have undertaken some union visits and attended a number of events to engage with the membership

| <b>Union / event visited</b> | <b>Purpose / Issues arising</b> |
|------------------------------|---------------------------------|
| LUU                          | Child Friendly campaign         |
|                              |                                 |
|                              |                                 |

**Media Engagement and External Relations**

Meetings attended and media appearances made

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**Issues**

During this period I have become aware of the following issues not recorded elsewhere

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|--|
| drops in MPT numbers as data is soon to come out on institution numbers.<br>HE in FE, colleges continued to look to accredit their own courses |
|--|

**Declaration of Gifts, Hospitality And Interests**

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**SUMMARY KEY PERFORMANCE INDICATORS FOR  
NATIONS 2012 – 2013 PROGRESS REPORT**

| THEME                                       | NATION       | PERFORMANCE INDICATOR  | PROGRESS  |
|---|--------------|--|---|
| <i>Winning on Funding and Participation</i> |              |  |   |
|   | NUS – USI    | Discussion document on the future of Tertiary Education in Northern Ireland is produced (May 2013)   | Initial drafts containing a range of ideas have been produced. Decision has to be made on whether to develop a commission or run with a detailed debate at conference. The document will seek to influence the 2015 NI Assembly elections so there is time. |
|   | NUS – USI    | EMA is protected for as many students as possible (June 2013)  | Meetings have been held with Stephen Farry Minister for Department of Employment and Learning and John O’Dowd, Minister for Education. Two options from NUS – USI on the table, a positive reaction so far.   |
|   | NUS Scotland | Report on the impact of changes to travel expenses published at NUS Scotland Conference (March 2013) | Work on the report is underway NUS Scotland Conference is scheduled for 16/17 March 2013  |
|   | NUS Scotland | 4 Regional campaign planning meetings are held (March 2013)  | Campaigns Delivery Officer started in late November 2012 and work is underway to develop campaign planning at a regional level.   |
|   | NUS Wales    | Discussion document on the future of post 16 education is published (December 2012)                  | Detailed debates and workshops were held at the first NUS Wales Zone Conference. The initial ideas are to be published in March   |
|   | NUS Wales    | A third of NUS Wales students’ unions attend Demo Dec 2012   | A third of all students’ unions in Wales went – COMPLETE  |

| <b><i>Making Education Better</i></b>   |              |  |   |
|---|--------------|--|---|
|   | NUS – USI    | Student Led teaching Award events take place at Stranmillis and St. Mary’s Colleges (April 2013) | 1 <sup>st</sup> meeting for those involved held in Birmingham, withy Stranmillis, St. Mary’s and Belfast Metropolitan College in attendance |
|   | NUS – USI    | Quantify media coverage to set a benchmark for 2013 – 2014 (June 2013)                           | Statistics are being collected so that a benchmark can be set for 2013 – 2014. There has been significant coverage over the past week.      |
|   | NUS Scotland | Briefing on quality processes circulated to students’ associations (January 2013)                | Work is underway in this area.  |
|   | NUS Scotland | Produce and circulate a briefing on student partnership agreements (March 2013)                  | Work is on-going in this area and is on schedule for March 2013.  |
|   | NUS Wales    | Course Rep Accreditation Framework published (May 2013)  | This project is well advanced and will be delivered in April/May this year  |
|   | NUS Wales    | HYS Toolkit distributed July 2013  | The funding for this project runs out in April so this project may fall behind  |
| <b><i>Securing a Fairer Society</i></b> |              |  |   |
|   | NUS – USI    | Concessions given on funding for nurses and midwives (December 2012)                             | Negotiations ensured that £150,000 for nurses and midwives was put back into the system. COMPLETE   |
|   | NUS – USI    | Evidence of meetings with Ministers concerning the blood donation ban (June 2013)                | A Meeting has been held with the LGBT Officer to plan the launch of the campaign on February 1 <sup>st</sup> at NUS – USI LGBT Conference   |

| <b>Securing a Fairer Society</b> |              |   |   |
|----------------------------------|--------------|---|---|
|                                  | NUS Scotland | Five town hall meetings take place on the future of Scotland (May 2013)                 | Town hall meetings on the future of Scotland have yet to take place, however we've received student-orientated videos from both campaigns, continued our engagement with the Future of Scotland coalition and hosted the first debate between referendum campaign representatives at the Gathering. |
|                                  | NUS Scotland | SDS toolkit is produced and circulated (June 2013)                                      | NUS Scotland issued guidance to students unions over the summer to meet with and convince the accommodation offices of institutions to sign on to Safe Deposits Scotland. This resulted in successful sign-ups to SDS, the only non-profit tenancy deposit scheme in Scotland.                      |
|                                  | NUS Wales    | Liberation training event takes place (February 2013)                                   | This is on target to take place   |
|                                  | NUS Wales    | 40 <sup>th</sup> Anniversary project Document distributed and discussed (December 2012) | Document has not yet been finished, so deadline missed but this will not compromise the project as a whole – so red but not serious   |

| THEME  | NATION       | PERFORMANCE INDICATOR  | PROGRESS  |
|--|--------------|--|---|
| <b><i>Transforming students through activities and development</i></b> |              |  |   |
|  | NUS – USI    | 5 master classes run in NUS – USI (with 75% satisfaction rating)                                       | The event in December had to be cancelled another event is planned for February to coincide with the next REC meeting   |
|  | NUS – USI    | Evidence of REC attendance on campus via CRMS reports  | REC members attended Welcome Week events and a number of colleges have had follow up visits. The CRMS system has been installed and Jamie Scudamore is to conduct training for the team in NUS – USI. |
|  | NUS Scotland | Paper with proposals on officer development programmes in Scotland to the Trustee Board (January 2013) | A paper is ready to be presented to the Trustee Board in January. Thereafter it will be discussed through NUS Scotland’s democratic structures  |
|  | NUS Scotland | Staff and officers attend a network event on student activities (February 2013)                        | The event has not been announced, but will take place   |
|  | NUS Wales    | Student Media Forum takes place in Wales (March 2013)  | Plans are underway and the event will take place in Spring  |
| <b><i>Building strong students’ unions</i></b>                         |              |  |   |
|  | NUS – USI    | Course Rep Toolkit circulated to colleges in Northern Ireland (June 2013)                              | Materials have been prepared and are currently being reviewed by membership stakeholders.   |
|  | NUS – USI    | Mapping report on SU provision in the NI college sector produced (November 2012)                       | Mapping report has been completed, a review and update will take place in February  |

| <b><i>Building strong students' unions</i></b> |              |  |  |
|--|--------------|--|--|
|  | NUS Scotland | Two staff networks are developed (December 2012)                           | A meeting of the Senior Managers network has taken place and plans are in place for one relating to student engagement and one on student activities     |
|  | NUS Scotland | Edinburgh College has a fit for purpose constitution in place (March 2013) | A constitution has been agreed and is fit for purpose. Board of Management have one query relating to the charitable status of the students' association |
|  | NUS Wales    | 10 Welsh FE colleges receive student governor training (December 2012)     | This has been achieved – COMPLETE  |
|  | NUS Wales    | Welsh ODP developed and publicised (March 2013)                            | Will be ready within the timescale – bringing all NUS Wales development events under one umbrella  |

# Estimates 2013

## Key information

### Purpose of this document

This document reports back on the expenditure and income of NUS over 2011/12 and the proposed areas of expenditure in 2013/14. The Estimates is a financial policy document that guides spending throughout the year. It outlines how much money can be spent on each political area of NUS.

### What you need to do

You should read through this document and, if you have questions, contact the person noted on each report via [motions@nus.org.uk](mailto:motions@nus.org.uk)

For the Estimates you can challenge the allocation of finances that is outlined on page 8

423 Such a motion will only be in order if it is composed of two parts:  
 a) The positive reference back of a specified heading within a budgetary head or heads, indicating that each specified heading should have the sum allocated to it increased by an amount specified for that heading;  
 b) The negative reference back of a specific heading within a budgetary head or heads, indicating that each specified heading should have the sum allocated to it reduced by an amount specified for that heading; the total of the amounts specified in (i) being the same as the total of the amounts specified in (ii).

So you would need to explain

- which heading you want more money to go to
- which heading you want this money to come from
- And the amount of money that you believe should be reallocated.

Challenges to the Estimates must be emailed to [motions@nus.org.uk](mailto:motions@nus.org.uk), (faxes or post cannot be accepted) by 5.00pm 12<sup>th</sup> March

**At National Conference:** Delegates will be asked to vote on each challenge received following a short debate. These challenges will amend the Estimates. Then, conference will be invited to approve the Estimates by voting on it. If you do not agree with what is in the report you should vote against.

### Accounts Checklist

I have read through the Audited Accounts and note NUS' financial position

### Estimates Checklist

I have read the Estimates and considered where NUS will spend its money in 2013/14

Someone has been tasked with submitting amendments to the Estimates before 12<sup>th</sup> March

I know that if I wish to challenge the Estimates I must specify which area(s) must be increased and which area(s) must be decreased

### Read through the document and need more help?

If you require additional information please contact one of the following people:

- For issues about delegate entitlement, zone committees, reports and policy, amendments to zone policy proposals & Cross Campus Ballots contact [democracy@nus.org.uk](mailto:democracy@nus.org.uk)

All the above can be contacted at:

- NUS, 4<sup>th</sup> Floor, 184-192 Drummond Street, London, NW1 3HP Telephone: 0845 521 0262

## Introduction

### This Document

The 2013/14 Estimates have been constructed to reflect the internal departmental structure of NUS, which comprises core service areas: Zones, Liberation & Sections; Policy & Delivery Units; Communications; Strategic Development and Infrastructure Services. Nations and Governance costs are also shown separately. Donations to support the delivery of SU focussed programmes and services within NUS SU Charitable Services and NUS Scotland Charitable Services are shown as a separate charitable donation.

The figures presented in this document- a summary of estimated income and expenditure- are a transparent and prudent analysis of the financial resources to be committed by NUS to meet its core political priorities for the year ahead. Following Conference more detailed internal budgets are prepared by the NUS Trustee Board to ensure ongoing and robust monitoring of the effective use of these resources. Regular updates on progress against these Estimates are then presented to the National Executive Council and Trustee Board throughout the year.

It should be noted that this document represents the estimated income and expenditure for NUS UK. There are a number of related vehicles within the NUS group (for example, NUS Services Limited) whose budgets are handled within the Governance of that body.

### The Financial Context

It should be noted that for over ten years NUS produced a deficit at the end of each year, considerably depleting our reserves. For the past few years we have sought to turn this situation around by posting surpluses, whilst continuing to drive down our reliance on affiliation fees and improve services and campaigns and students' unions.

The Estimates for 2011/12 forecasted a surplus of £23,785, whilst the trading operating surplus £102,479 a considerable improvement on this as demonstrated in the accounts. During this year we made strong progress in improving our financial position, ending the year with a reasonable cash balance, reduced debtors and stronger financial controls.

### The Financial Policy

These estimates reflect wider long term financial policy goals for NUS. These are:

- To reduce the percentage of UK HE block grants taken by NUS in affiliation fees to 4%
- To reduce NUS' reliance on affiliation fee income to 33%
- To enable participation in the HE SU quality model (formerly SUEI) to be free for unions
- To not grow NUS' core headcount (any expansion to be funded through external funding)

We continue to work towards these targets, and separate proposals on reducing the affiliation fee methodology further are presented to this conference in the Trustee Board report.

### This year's budget and forecast

Last year Conference approved an Estimate surplus of £36,778 for the 2013/14 financial year and was challenged with finding further savings. Subsequently the Trustee Board and NEC set a budget of £102,236 against which we have compared this year's Estimates in the narrative that follows.

Forecasts to date indicate that we are on track to achieve this. Considerable work has gone in to maximising our impact on students' unions and increasing transparency. In addition in this year we have delivered a reduction in the affiliation fee methodology for almost all HE unions.

For the year ahead (2013/14) these Estimates show a **£36,778** surplus after having funded NUS SU Charitable Services. Following National Conference the Trustee Board will be tasked with finding, where possible, additional savings or income with a target detailed budgets surplus of £100k to transfer to reserves.

The core assumption is that most NUS Activity Costs are to remain at the 2012/13 budget levels unless otherwise stated below. Expenses are similarly forecast to remain in line with the current year.

## Campaigns and Programmes

- **Priority Campaign:** This area- which funds campaigning priorities inside NUS UK and across nations will be retained at £70,000.
- **Allocation Pot:** Each year National Conference allocates a pot of funding to be distributed between Zones, Liberation & Sections against priorities emerging from Conferences. This pot will be retained at £180k.
- **Local Campaigning Capacity:** Each year National Conference allocates a fund to drive both campaigning effectiveness and activism development programmes within students' unions. This also supports Liberation activism training. This will be retained at £55,000.
- **Joint Special Projects:** A fund of £10,000 has been allocated to assist with supporting specific projects being run jointly across Zones, Liberation & Sections. Note that the work of NEC coordinating committees (such as Anti Racism, Anti Fascism) is included here.
- **Long Term Campaigning Fund:** £20,000 has been allocated to transfer into reserves to support anticipated additional spend in the run up to the General Election in coming years.
- **Immigration Campaigning:** We believe there is an important policy window in this area and a critical opportunity to secure future rights for international students. At this stage we believe that external funding can be deployed here but in the event this does not prove possible we will prioritise allocating to this area at the detailed budget stage.

## Governance

- **National Conference** - A prudent view on costs and income generation opportunities has been taken to revise up overall net spend in this area to £220,000.
- **Democracy & Board**- Affiliations to external bodies have been removed from this area and allocated to their own line for transparency. This area includes costs for the operation of the NUS Trustee Board.
- **Access** - This fund which supports disabled students' democratic participation across NUS has been allocated to the Governance category for 2013-14.
- **Liberation Conferences**- The subsidy of the liberation conferences was increased by £10,000 last year to reflect increased costs and participation in the campaigns. This year it has been increased to £125,000.

## Income

- **Affiliation fees**- Our long term aim for non grant funded unions (the majority of which are in FE) is to raise revenue from other sources; the aim for grant funded unions (majority in HE) is to reduce affiliation fees to an average of 4% of UK Block grants, as compared to around 10% ten years ago. To achieve this aim, whilst continuing to deliver current activity levels, we have to continue the drive to greater efficiency and increase external revenue sources. A comprehensive review of Affiliation fees was undertaken last year with a view to proposing a more effective, simpler, fairer, and appropriate methodology. We implemented the first stage of this in last year's Estimates, reducing the estimated income from affiliation on fees by almost £150,000 on top of the year before, which was a £100,000 reduction.
- **NUS Extra**- In the current year NUS Extra card sales are on target to increase by 15% over 2011/12, and the net contribution will be on budget. As a result of the continuing increased marketing activities, the 2013/14 Estimates assume current levels and sales so the income remains consistent with 2012/13.
- **Affinity income**- As the economic situation remains tight we will continue to drive activity in this area whilst holding the anticipated income flat at £150k. Once the digital platform has been launched and is thriving this should enable us to increase business development income much more substantially.
- **Other Income**- this is primarily from Endsleigh investment and affinity income remains unchanged. These sums have not been affected by the recession. Investment income is a financial return on the preference shares which NUS holds in the company; affinity income is effectively a sponsorship deal between NUS and Endsleigh.
- **Rental Income**- We reduced rental income substantially in 2012/13 following the sale of the Endsleigh St Investment property. Whilst we expect the new London HQ to be ready for occupation just before the start of the new financial year, we are not in a position to forecast any rental income. We will be in a position to do this once the refurbishment is completed and we have tested the market. The results of this will be reflected in the detailed budgets later this year.

## Infrastructure

- **Staffing Costs**- The total staffing budget provides for a 2% increase cost of living increase on the current year's salaries in pay awards, an allowance for annual increments to qualifying staff, and associated increases in employers' national insurance. The Estimates assume no increase in the

number of permanent staff employed except where this would be covered by additional external funding. The organisation is currently in the process of consulting with staff about harmonising, across the Group: terms and conditions, benefits and moving to a single pay framework. No incremental costs have been allocated to this in the Estimates.

- **Pensions-** The defined benefit pension scheme, SUSS, closed to new members and future accrual in September 2011. As a result of this we introduced a defined contribution scheme, which has seen more than double the number of employees participating. As a responsible employer we have both encouraged participation in the scheme and provided matching at certain levels. The employer's pension contributions are included in the staffing costs above. However, we are still required to make deficit contributions to the SUSS scheme. The budget for 2012/13 was £213k, this will increase to £255k in the Estimates, although this also includes payment to the pension protection levy and cost of death in service.
- **Irrecoverable VAT-** This is the cost of the VAT on non-vatable services that we provide and a proportion of the VAT incurred on overheads that is not recoverable. We took steps to reduce this last year by NUS UK joining the NUS Services VAT group. Accordingly, this remains at the same level, £130k as last year.
- **Contingency** – This is a contingency for unanticipated costs.

## Activity Reviews

During the Estimates process a number of areas received detailed attention as follows.

- **Nations-** Over the past year or so reviews took place to centralise many administration and finance tasks previously carried out in Nations to deliver best value for the net grant to each nation, focussing expenditure on mission delivery and campaigns. With that work complete, we are now undertaking a review of Nations funding that seeks to examine the respective roles of NUS UK and each nation; costs; income generation; unrestricted income and the appropriate "share" by nation. The intent will be to clarify responsibilities and finances to provide each Nation with a stable long term financial and resource plan.
- **FE Training-** For some years FE training has been subsidised by a grant from LSIS, the Learning and Skills improvement service. In the future this body will not exist and so a review is underway seeking alternative funding sources and/or methods of delivery. This year an additional £15k has been allocated to cover this area and enable participation.
- **Liberation Conferences-** Demand for increased participation continues to grow, but there is a danger that increasing the budget here would mean spending more on making decisions than carrying them out. A review of potential income and cost reduction is therefore underway, but for next year this area has been increased by £15k.

## Risk Areas

Senior Managers have been tasked with finding ways of mitigating risk areas by identifying new (and realistic) income or reviewing other budgets before the new financial year begins. Following National Conference detailed internal budgets will be produced and reviewed by the NEC and Trustee Board.

## National Conference | Estimates

### Layout

The main body of the Estimates details areas of income and expenditure and may be challenged by delegates to Conference using the methods detailed within this paper.

The Appendices provide the detailed cost heading analysis of income and expenditure, which support the headline figures reported. The cost headings (cost centres) are revised to reflect restructured services and are presented in a standard format throughout this document. Most cost headings (or "centres") include these three sections:

### Staff/Officer Costs

Salaries, Tax and National Insurance, Training and other staffing or officer costs.

### Activity Costs

These can include:

- **Travel, Accommodation & Expenses** | All travel and accommodation expenses incurred in this cost centre including cars and incidental expenses for staff, officers and volunteers.
- **Property & Equipment Costs** | Any physical costs including annual equipment costs, venues, telephony, and rental.
- **Communications** | Includes publicity, campaign costs, speakers' expenses, photocopying & training material, printing, stationery, postage, subscriptions/publications and software development.
- **Admin** | Includes bank charges, depreciation, and health and safety costs.

### Income

This includes all restricted income in this area and explanations are given in the notes.

### Additional Assumptions and Notes

The figures appearing under the section 'Staff/ Officer Costs' reflect the employer's contribution of NI and Tax and allocation to the pension scheme. Pension take up is assumed to be no different from the current year.

Any change to the financial information contained within this document will be properly managed to ensure that the National Union continues to deliver quality services expected by our valued membership.

As was the case last year, **externally funded projects** do not appear in the Estimates. In principle this is right because National Conference is not in a position to reduce expenditure or increase income on what are restricted project funds. This approach also ensures accuracy in the phasing of income. A realistic contribution to central costs from externally funded projects has been included in other income.

Where income is gathered for specific purposes (e.g. delegation fees) the Estimates contain the **net contribution** figure rather than Estimates for both income and expenditure. This is to ensure clarity and transparency over what is spent or subsidised from unrestricted funds (or example- many events are shown at £0 because we budget for them to break even (where direct income in delegate fees is the same as directs costs related to delivery of that activity).

# National Conference 2013 | Estimates

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## NUS Estimates 2013/14

The '**Estimates Section**' details the Estimates for NUS for 2013/14. This is the summary section but background and detail on the numbers in this section can be found in the appendices of this document.

The '**Estimates Section**' is subject to the following procedures at National Conference.

### **Extract from the Constitution:**

Any students' union wishing to propose changes to the Estimates must do so under the rules set down under clause 420 of the NUS Rules

#### **Estimates**

421 Following agreement between the National Executive Council and the Trustee Board, Estimates of income and expenditure in the year ahead will be presented to the Annual National Conference by the President after being circulated to all Constituent Members and National Committees.

422 Constituent Members may table motions to refer back the Estimates or part of them.

423 Such a motion will only be in order if it is composed of two parts:

a) The positive reference back of a specified heading within a budgetary head or heads, indicating that each specified heading should have the sum allocated to it increased by an amount specified for that heading;

b) The negative reference back of a specific heading within a budgetary head or heads, indicating that each specified heading should have the sum allocated to it reduced by an amount specified for that heading; the total of the amounts specified

in (i) being the same as the total of the amounts specified in (ii).

424 The President will reply in writing to all Constituent Members tabling motions of reference back of the Estimates or part of them, indicating the implications if such a reference back is passed by the National Conference

425 Questions on the Estimates may be asked from the floor of the National Conference. Priority on the asking of such questions will be given to Constituent Members, which have tabled motions on reference back.

426 If 100 delegates wish to discuss a motion of reference back it will be moved. The President will reply and the National Conference will immediately vote on the motion.

427 The guillotine will not apply to discussion of motions of reference back of the Estimates.

**Questions** on the Estimates should be made to the officer Trustee with responsibility for the Estimates, which this year is Rachel Wenstone, by email to [motions@nus.org.uk](mailto:motions@nus.org.uk)

**Challenges** to the Estimates must be emailed to [motions@nus.org.uk](mailto:motions@nus.org.uk), (faxes or post cannot be accepted) by 5.00pm, 1<sup>st</sup> March 2013

# National Conference 2013 | Estimates

## NUS Estimates 2013/14

| Details  | Budget 12/13       | Estimate 13/14     |
|--|--------------------|--------------------|
| <b>1. Zones, Liberation &amp; Sections</b>           |                    |                    |
| Higher Education Zone                                | (43,129)           | (26,781)           |
| Further Education Zone                               | (44,129)           | (26,781)           |
| Welfare Zone   | (42,629)           | (26,781)           |
| Society & Citizenship Zone                           | (43,129)           | (26,781)           |
| Union Development Zone                               | (43,629)           | (26,781)           |
| Women's Campaign                                     | (43,629)           | (26,781)           |
| Black Students Campaign                              | (43,629)           | (26,781)           |
| Disabled Students                                    | (43,629)           | (26,781)           |
| LGBT   | (43,629)           | (26,781)           |
| International Students                               | (40,129)           | (26,781)           |
| Mature & Part Time                                   | (4,000)            |                    |
| Postgraduate   | (6,000)            |                    |
| Anti Racism Anti Fascism                             |                    |                    |
| Priority Campaign                                    | (70,000)           | (70,000)           |
| Local Campaigning Capacity                           | (55,000)           | (55,000)           |
| Joint Special Projects                               | (10,000)           | (10,000)           |
| Long Term Campaigning Fund                           | (10,000)           | (20,000)           |
| Allocation Pot                                       |                    | (180,000)          |
| <b>SUBTOTAL</b>                                      | <b>(586,290)</b>   | <b>(602,810)</b>   |
| <b>2. Governance</b>                                 |                    |                    |
| Democracy  | (52,552)           | (52,552)           |
| Affiliations   | (20,000)           | (20,000)           |
| National Conference                                  | (230,000)          | (220,000)          |
| Access   | (45,000)           | (30,000)           |
| National Executive Council                           | (35,500)           | (35,500)           |
| Liberation Conferences                               | (110,000)          | (125,000)          |
| Zone Conferences                                     | 0                  | 0                  |
| <b>SUBTOTAL</b>                                      | <b>(493,052)</b>   | <b>(483,052)</b>   |
| <b>3. Policy &amp; Delivery Units</b>                |                    |                    |
| Political Strategy Unit                              | (454,459)          | (430,293)          |
| Higher Education Unit                                | (270,432)          | (241,797)          |
| Further Education Unit                               | (254,085)          | (268,159)          |
| Social Policy Unit                                   | (181,002)          | (172,759)          |
| Membership Unit                                      | (394,657)          | (194,903)          |
| Policy Unit  | (99,540)           | (134,496)          |
| Management & Overhead                                | (155,213)          | (144,579)          |
| <b>SUBTOTAL</b>                                      | <b>(1,809,386)</b> | <b>(1,587,486)</b> |
| <b>4. Nations</b>                                    |                    |                    |
| Scotland   | (440,953)          | (373,513)          |
| NUS Scotland Charitable Services (donation from NUS) | 0                  | (92,000)           |
| Wales  | (319,650)          | (323,094)          |
| NUS-USI  | (26,907)           | (16,000)           |
| <b>SUBTOTAL</b>                                      | <b>(787,509)</b>   | <b>(804,607)</b>   |

# National Conference 2013 | Estimates

|   |                    |                    |
|---|--------------------|--------------------|
| <b>5. Business Services &amp; Resources</b> |                    |                    |
| Events & Conferencing Unit                  | (84,296)           | (50,171)           |
| Finance                                     | (257,957)          | (257,957)          |
| People & Admin                              | (302,867)          | (290,528)          |
| Executive Office                            | 0                  | (105,198)          |
| Customer Services ( <i>Group Recharge</i> ) | (81,443)           | (81,443)           |
| IT ( <i>Group Recharge</i> )                | (402,120)          | (402,120)          |
| Strategic Development                       | (196,824)          | (206,731)          |
| <b>SUBTOTAL</b>                             | <b>(1,325,507)</b> | <b>(1,394,148)</b> |
|   |                    |                    |
| <b>6. Communications &amp; Marketing</b>    |                    |                    |
| Communications                              | (407,761)          | (355,856)          |
| Recharge                                    | 98,085             | 98,085             |
| <b>SUBTOTAL</b>                             | <b>(309,676)</b>   | <b>(257,771)</b>   |
|   |                    |                    |
| <b>7. Other</b>                             |                    |                    |
| Premises (inc Nations)                      | (576,602)          | (616,783)          |
| Pension Deficit Provision                   | (213,234)          | (254,565)          |
| Contingency                                 | 35,000             | (35,000)           |
| Irrecoverable VAT                           | (130,000)          | (130,000)          |
| <b>SUBTOTAL</b>                             | <b>(884,836)</b>   | <b>(1,036,348)</b> |
|   |                    |                    |
| <b>8. Unrestricted Income</b>               |                    |                    |
| NUS Extra                                   | 1,370,000          | 1,370,000          |
| Affiliation Fees                            | 3,720,000          | 3,720,000          |
| Affinity Income                             | 150,000            | 150,000            |
| Other Income                                | 1,299,333          | 1,301,000          |
| <b>SUBTOTAL</b>                             | <b>6,539,333</b>   | <b>6,541,000</b>   |
|   |                    |                    |
| <b>9. NUS Charitable Services Limited</b>   |                    |                    |
| NUS Charitable Services donation from NUS   | (240,000)          | (338,000)          |
|   |                    |                    |
| <b>TOTAL INCLUDING CHARITY</b>              | <b>103,078</b>     | <b>36,778</b>      |
|   | <b>SURPLUS</b>     | <b>SURPLUS</b>     |

Note items in (brackets) represent *cost* areas

## APPENDICES

### 1 | ZONES, LIBERATION & SECTIONS

In this section you will find costs relating to NUS' range of campaigns and programmes and some costs relating to the relevant full time officers. A detailed explanation of what each area covers is given below each subsection. Most activity costs in this area 2013/14 are to be allocated *following* National Conference based on an assessment of mandates from Conferences, Election manifestos and a test for membership benefit, hence the "pot" detailed below.

| Zones                | Budget 12/13     | Estimate 12/13   |
|----------------------|------------------|------------------|
| Salary/Officer Costs | (130,645)        | (133,905)        |
| Activity Costs       | (86,000)         | <i>(See Pot)</i> |
| <b>Total</b>         | <b>(216,645)</b> | <b>(133,905)</b> |

**Zones:** This area includes the honorarium for the Vice Presidents of each of the five Zones (Further Education, Higher Education, Welfare, Union Development and Society & Citizenship). No activity cost is shown as this area, for 13/14, as it is placed in a 'zones, liberation and student sections' 'pot' which will be allocated by the NEC post-Conference based on democratic mandates (see below). Zone Conferences are budgeted to break even. This area does not include the cost of staffing support which is included in HQ Policy & Delivery Units in Section 3.

| Liberation           | Budget 12/13     | Estimate 13/14   |
|----------------------|------------------|------------------|
| Salary/Officer Costs | (104,516)        | (107,124)        |
| Activity Costs       | (70,000)         | <i>(See Pot)</i> |
| <b>TOTAL</b>         | <b>(174,516)</b> | <b>(107,124)</b> |

**Liberation:** NUS runs a range of politically autonomous campaigns centred around tackling discrimination and the rights of particular groups of students. This area includes the salary costs for the Liberation Officers. No activity cost is shown as this area, for 13/14, as it is placed in a 'zones, liberation and student sections' 'pot' which will be allocated by the NEC post-Conference based on democratic mandates (see below). Costs for their committees, programmes or work and campaigns in 2013/14 are allocated from the 'pot' below. Liberation Conferences are covered in the Governance section, and Liberation activism training is within activism below. It does not include the cost of Liberation staffing support which is included in HQ Policy & Delivery Units in Section 3.

| Sections             | Budget 12/13    | Estimate 13/14   |
|----------------------|-----------------|------------------|
| Salary/Officer Costs | (26,129)        | (26,781)         |
| Activity Costs       | (24,000)        | <i>(See Pot)</i> |
| <b>TOTAL</b>         | <b>(50,129)</b> | <b>(26,781)</b>  |

**Sections:** NUS runs a range of student sections centred around particular groups of students. This area includes the salary cost for the Full Time International Students Officer. No activity cost is shown as this area, for 13/14, as it is placed in a 'zones, liberation and student sections' 'pot' which will be allocated by the NEC post-Conference based on democratic mandates (see below). Costs for their committees, network days and campaigns in 2013/14 are allocated from the pot below. Their Conferences are budgeted to breakeven. This does not include the cost of staffing support which is included in HQ Policy & Delivery Units in Section 4.

| Zones, Sections, Liberation 'Pot' | Budget 12/13    | Estimate 13/14   |
|-----------------------------------|-----------------|------------------|
| Activity Costs                    |                 | (180,000)        |
| Joint Special Projects            | (10,000)        | (10,000)         |
| <b>ARAF</b>                       |                 |                  |
| <b>Total</b>                      | <b>(10,000)</b> | <b>(200,000)</b> |

# National Conference 2013 | Estimates

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**Zones, Sections and Liberation Pot Allocation:** From this 'pot' the Zones, Liberation Campaigns and Student Sections will bid for an allocation after National Conference, based on democratic mandates, the priorities you set for campaigning and work programmes and a test to ensure these activities benefit students' unions. In addition new fund has been created to facilitate joint projects between Zones, Sections, and Liberation. The Anti Racism Anti Facism function will be allocated a specific amount from the pot as per last year's Conference mandate.

| Priority Campaigns         | Budget 12/13    | Estimate 13/14  |
|----------------------------|-----------------|-----------------|
| Priority Campaign Fund     | (70,000)        | (70,000)        |
| Long Term Campaigning Fund | (10,000)        | (20,000)        |
| <b>Total</b>               | <b>(80,000)</b> | <b>(90,000)</b> |

**Priority Campaigns:** The "Priority Campaigns Fund" is the key campaign budget for the year and is allocated to the campaign(s) chosen as a priority by the NEC. In 2013/14 the priority campaign fund is likely to be used to fund activity across NUS UK, Scotland, Wales and Northern Ireland to secure fairer funding. An additional fund has been allocated for 13/14; this envisages a specific amount to be transferred to reserves to invest in our work at the next General Election.

| Local Campaigning Capacity | Budget 12/13    | Estimate 13/14  |
|----------------------------|-----------------|-----------------|
| Local Campaigning Capacity | (55,000)        | (55,000)        |
| <b>Total</b>               | <b>(55,000)</b> | <b>(55,000)</b> |

**Local Campaigning Capacity:** As well as carrying out National campaigning work, National Conference has repeatedly mandated that NUS invests in local campaigning capacity. In the coming year this will focus on three areas; improving the **campaigning effectiveness** of students' unions; building a new generation of **student activists** through students' unions; and supporting **activism training** inside Liberation campaigns.

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## Summary of allocation

| ZONES, LIBERATION & SECTIONS                 | Budget 12/13     | Estimate 13/14   |
|--|------------------|------------------|
| Zones  | (216,645)        | (133,905)        |
| Liberation                                   | (174,516)        | (107,124)        |
| Sections                                     | (50,129)         | (26,781)         |
| Zones, Sections, Liberation 'Pot'            | (10,000)         | (200,000)        |
| Priority Campaigns                           | (80,000)         | (90,000)         |
| Local Campaigning Capacity                   | (55,000)         | (55,000)         |
| <b>Total Zones Liberation &amp; Sections</b> | <b>(596,290)</b> | <b>(602,810)</b> |

# National Conference 2013 | Estimates

## 2 | GOVERNANCE

Section 2 includes costs relating to NUS' central governance and democratic structures. A detailed explanation of what each area covers is given below each subsection.

| National Conference   | Budget 12/13     | Estimate 13/14   |
|-----------------------|------------------|------------------|
| Contribution to costs | (230,000)        | (220,000)        |
| <b>TOTAL</b>          | <b>(230,000)</b> | <b>(220,000)</b> |

**National Conference:** This area contains all of the costs and income associated with NUS' National Conference, along with some costs that relate to the Democratic Procedures Committee and their meetings. It also houses the budget for Elections and the Chief Returning Officer. This is a net contribution figure and thus assumes considerable income from sponsorship and stalls, albeit that this has been reduced following a review.

| Democracy & Trustee Board | Budget 12/13    | Estimate 13/14  |
|---------------------------|-----------------|-----------------|
| Staff Costs               | 0               | 0               |
| Activity Costs            | (52,552)        | (52,552)        |
| <b>TOTALS</b>             | <b>(52,552)</b> | <b>(52,552)</b> |

**Democracy & Trustee Board:** This area contains a range of functions essential to the operation of NUS' Democratic Structures- safeguarding, trustee board costs, committees training, affiliations campaigns, external affairs and groups and networks. Allocations are made here to cover out of pocket expenses for volunteers.

| Affiliations | Budget 12/13    | Estimate 13/14  |
|--------------|-----------------|-----------------|
| Affiliations | (20,000)        | (20,000)        |
| <b>TOTAL</b> | <b>(20,000)</b> | <b>(20,000)</b> |

**Affiliations:** This area houses any of NUS' affiliations to external organisations in the coming year. The two most significant affiliations are London Citizens, an organisation which NUS is carrying out considerable partnership work with, and the European Students' Union.

| Access         | Budget 12/13    | Estimate 13/14  |
|----------------|-----------------|-----------------|
| Activity Costs | (45,000)        | (30,000)        |
| <b>TOTALS</b>  | <b>(45,000)</b> | <b>(30,000)</b> |

**Access:** This area houses central subsidy costs for participation across NUS structures by Disabled Students.

| National Executive Council | Budget 12/13    | Estimate 13/14  |
|----------------------------|-----------------|-----------------|
| Staff Costs                | 0               | 0               |
| Activity Costs             | (35,500)        | (35,500)        |
| <b>TOTALS</b>              | <b>(35,500)</b> | <b>(35,500)</b> |

**National Executive Council (NEC):** Inside this area are all of the costs relating meetings of the NEC, its committees, and travel and expenses for the "Block" members. There is also provision in here for the training, development and meetings of NUS' Full Time Officers.

| Liberation Conferences | Budget 12/13     | Estimate 13/14   |
|------------------------|------------------|------------------|
| Conferences            | (110,000)        | (110,000)        |
| <b>TOTAL</b>           | <b>(110,000)</b> | <b>(125,000)</b> |

**Liberation Conferences:** This area includes all costs and income relating to the conferences of Liberation campaigns. This is a net contribution figure. The increased budget reflects increased participation in the campaigns in recent years.

## Summary of allocation

| <b>GOVERNANCE</b>       | <b>Budget 12/13</b> | <b>Estimate 13/14</b> |
|-------------------------|---------------------|-----------------------|
| Democracy               | (52,552)            | (52,552)              |
| Affiliations            | (20,000)            | (20,000)              |
| National Conference     | (230,000)           | (220,000)             |
| Access                  | (45,000)            | (30,000)              |
| Nat Exec Council        | (35,500)            | (35,500)              |
| Liberation Conferences  | (110,000)           | (125,000)             |
| <b>TOTAL GOVERNANCE</b> | <b>(493,052)</b>    | <b>(483,052)</b>      |

# National Conference 2013 | Estimates

## 3 | POLICY & DELIVERY

This area includes all of the central units based at HQ, and any smaller offices or home workers across England. Each area combines both capacity building and voice support activity.

| Political Strategy Unit | Budget 12/13     | Estimate 13/14             |
|-------------------------|------------------|----------------------------|
| Staff Costs             | (387,059)        | (365,393)                  |
| Activity Costs          | (67,400)         | (64,900)                   |
| Income                  | 0                | 0                          |
| <b>TOTALS</b>           | <b>(454,459)</b> | <b>(430,228800-250093)</b> |

**Political Strategy Unit:** This area houses our campaigns and political strategy staff, as well as the Press Office and Public Affairs unit. The area here includes staffing on the campaigns effectiveness programme and activist development programmes, as well as support for Zones, Sections & Liberation Campaigns. Also included here are a range of central fixed costs including subscriptions and publications related to press and public affairs. Costs relating to Parliamentary lobbying and receptions are also included here.

| Higher Education Unit | Budget 12/13     | Estimate 13/14   |
|-----------------------|------------------|------------------|
| Staff Costs           | (241,632)        | (215,497)        |
| Activity Costs        | (28,800)         | (26,300)         |
| Income                | 0                | 0                |
| <b>TOTALS</b>         | <b>(270,432)</b> | <b>(241,797)</b> |

**Higher Education Unit:** This unit includes staff support for research and policy in all areas of Higher Education, as well as regional support staff that specialise in HE issues. Not included but run from this area include a range of HE projects funded by HEFCE, the QAA and the Higher Education Academy.

| Further Education Unit | Budget 12/13     | Estimate 13/14   |
|------------------------|------------------|------------------|
| Staff Costs            | (224,256)        | (225,830)        |
| Activity Costs         | (29,829)         | (27,329)         |
| Training               |                  | (15,000)         |
| Income                 | 0                | 0                |
| <b>TOTALS</b>          | <b>(254,085)</b> | <b>(268,159)</b> |

**Further Education Unit:** This unit includes staff support for research and policy in all areas of Further Education (including both union development and education issues), as well as regional development staff who specialise in FE support. This year an additional subsidy for FE training has been allocated.

Not included but run from this area is a range of project work on learner voice funded by the Skills Funding Agency and other bodies.

| Social Policy Unit | Budget 12/13     | Estimate 13/14   |
|--------------------|------------------|------------------|
| Staff Costs        | (158,602)        | (152,859)        |
| Activity Costs     | (22,400)         | (19,900)         |
| Income             | 0                | 0                |
| <b>TOTALS</b>      | <b>(181,002)</b> | <b>(172,759)</b> |

**Social Policy Unit:** The Social Policy Unit houses research and policy staff support for Welfare, including areas like Accommodation, Student Funding and Student Health, as well as research support for all four of NUS' liberation campaigns.

Not included but run from this area are two projects, one part funded by the charity DrinkAware and one focussed on students and faith issues funded by the Department for Business, Innovation & Skills.

# National Conference 2013 | Estimates

| Democracy & Governance/Membership Unit | Budget 12/13     | Estimate 13/14   |
|--|------------------|------------------|
| Staff Costs                            | (352,157)        | (164,903)        |
| Activity Costs                         | (42,500)         | (30,000)         |
| Income                                 | 0                | 0                |
| <b>TOTALS</b>                          | <b>(394,657)</b> | <b>(194,903)</b> |

**Membership Unit:** This unit includes staff support for the Union Development Zone, as well as support for key areas of SU membership benefit such as the provision of Returning Officers. Some areas of work such as Union Governance, Officer Development, and regional support staff who specialise in Democracy & Governance issues have been moved into the charity, hence a reduction in costs. This is offset by a larger intended donation to the Charity this coming year.

| Policy Unit    | Budget 12/13    | Estimate 13/14   |
|----------------|-----------------|------------------|
| Staff Costs    | (89,540)        | (127,496)        |
| Activity Costs | (10,000)        | (7,500)          |
| Income         | 0               | 0                |
| <b>TOTALS</b>  | <b>(99,540)</b> | <b>(134,996)</b> |

**Policy Unit:** This policy unit houses Policy support for the National President and NEC; special projects; Chief Executive areas and long term policy analysis and support, as well as staff carrying out one off and special projects on behalf of the Nations.

| Management & Overhead | Budget 12/13     | Estimate 13/14   |
|-----------------------|------------------|------------------|
| Staff Costs           | (135,213)        | (124,579)        |
| Activity Costs        | (20,000)         | (20,000)         |
| Income                | 0                | 0                |
| <b>TOTALS</b>         | <b>(155,213)</b> | <b>(144,579)</b> |

**Management & Overhead:** This includes management and support costs across the Policy & Delivery Units, including professional fees and staff meetings and central management support for the NUS Nations.

| POLICY & DELIVERY                  | Budget 12/13       | Estimate 13/14     |
|------------------------------------|--------------------|--------------------|
| Political Strategy Unit            | (454,459)          | (430,293)          |
| Higher Education Unit              | (270,432)          | (241,797)          |
| Further Education Unit             | (254,085)          | (268,159)          |
| Social Policy Unit                 | (181,002)          | (172,759)          |
| Membership Unit                    | (394,657)          | (194,903)          |
| Policy Unit                        | (99,540)           | (134,496)          |
| Management & Overhead              | (155,213)          | (144,579)          |
| <b>TOTAL POLICY &amp; DELIVERY</b> | <b>(1,809,386)</b> | <b>(1,587,486)</b> |

# National Conference 2013 | Estimates

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## 4 | NATIONS

NUS' Nations work is devolved and autonomous. This section reflects the costs of running each operation's support, management, administration and activity costs in the coming year. They do not include any central Nations management costs, and any contribution to overheads or infrastructure at NUS UK.

| Scotland                     | Budget 12/13     | Estimate 13/14   |
|------------------------------|------------------|------------------|
| Staff Costs                  | (334,360)        | (286,920)        |
| Activity Costs               | (106,593)        | (86,593)         |
| Donation to Scottish Charity | 0                | (92,000)         |
| Income                       | 0                | 0                |
| <b>TOTALS</b>                | <b>(440,953)</b> | <b>(465,513)</b> |

**Scotland:** This includes all management, support, campaign, conference and activity costs in Scotland. Scotland goes on to produce its own detailed budgets scrutinised and approved at its own conference.

The figures above include the intended donation to NUS Scotland Charitable Services to run key membership development projects.

Not included but run from this area include a range of projects such as SPAROS (Student Participation in Quality Scotland), Students without Borders, Partnerships for Change, etc.

| Wales          | Budget 12/13     | Estimate 13/14   |
|----------------|------------------|------------------|
| Staff Costs    | (235,600)        | (239,044)        |
| Activity Costs | (84,050)         | (84,050)         |
| Income         | 0                | 0                |
| <b>TOTALS</b>  | <b>(319,650)</b> | <b>(323,094)</b> |

**Wales:** This includes all management, support, campaign, conference and activity costs in Wales. Wales goes on to produce its own detailed budgets scrutinised and approved at its own conference.

Not included but run from this area are a range of projects.

| NUS-USI                | Budget 12/13    | Estimate 13/14  |
|------------------------|-----------------|-----------------|
| Staff & Activity Costs | (123,505)       | (124,451)       |
| Affiliation Fees       | 96,598          | 108,451         |
| <b>TOTALS</b>          | <b>(26,907)</b> | <b>(16,000)</b> |

**NUS-USI:** NUS-USI is a partnership arrangement between NUS UK and the Union of Students in Ireland. Unlike for Wales and Scotland, income from unions in Northern Ireland is allocated directly here (hence the apparently much smaller contribution) and funds from external sources cover management, support campaign and activity costs in NUS-USI in the coming year.

Not included but run from this area: Open Your Mind project

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| NATIONS              | Budget 12/13     | Estimate 13/14   |
|----------------------|------------------|------------------|
| Scotland             | (440,953)        | (465,513)        |
| Wales                | (319,650)        | (323,094)        |
| NUS-USI              | (26,907)         | (16,000)         |
| <b>TOTAL NATIONS</b> | <b>(787,509)</b> | <b>(804,608)</b> |

# National Conference 2013 | Estimates

## 5 | INFRASTRUCTURE & RESOURCES

Infrastructure & Resources includes the Events team, Chief Executive and National President, the administration team at NUS HQ as well as NUS's share of the cost of running the Group's HR, Finance and IT functions.

| Events & Conferencing | Budget 12/13    | Estimate 13/14  |
|-----------------------|-----------------|-----------------|
| Staff Costs           | (126,080)       | (91,955)        |
| Events Activity Costs | (5,000)         | (5,000)         |
| Group Recharge        | 46,784          | 46,784          |
| <b>TOTALS</b>         | <b>(84,296)</b> | <b>(50,171)</b> |

**Events & Conferencing:** This area houses the events & conferencing department of NUS providing central events organisation and support, and events support costs.

| Finance Dept   | Budget 12/13     | Estimate 13/14   |
|----------------|------------------|------------------|
| Group Recharge | (257,957)        | (257,957)        |
| <b>TOTALS</b>  | <b>(257,957)</b> | <b>(257,957)</b> |

**Finance:** This area includes the shared service cost of finance being provided by NUS Services. This includes all staffing and financial administration costs.

| People & Admin | Budget 12/13     | Estimate 13/14   |
|----------------|------------------|------------------|
| Staff Costs    | (76,173)         | (67,404)         |
| Activity Costs | (119,570)        | (116,000)        |
| Group Recharge | (107,124)        | (107,124)        |
| <b>TOTALS</b>  | <b>(302,867)</b> | <b>(290,528)</b> |

**People & Admin:** This area includes NUS Headquarters reception staff and on-going training and development costs and this includes the shared service cost of Human Resources being provided by NUS Services.

| Executive Office | Budget 12/13 | Estimate 13/14   |
|------------------|--------------|------------------|
| Staff Costs      | 0            | (100,398)        |
| Activity Costs   | 0            | (4,800)          |
| <b>TOTALS</b>    | <b>0</b>     | <b>(105,198)</b> |

**Executive Office:** This is a new area formed to provide better support to the President, Chief Executive and the various Trustee Boards. It does not represent incremental cost, rather a redistribution of roles that were formerly in different places.

| Customer Services | Budget 12/13    | Estimate 13/14  |
|-------------------|-----------------|-----------------|
| Group Recharge    | (81,443)        | (81,443)        |
| <b>TOTALS</b>     | <b>(81,443)</b> | <b>(81,443)</b> |

**Customer Services:** This area includes the shared service cost of customer services being provided by NUS Services.

| IT             | Budget 12/13     | Estimate 13/14   |
|----------------|------------------|------------------|
| Group Recharge | (402,120)        | (402,120)        |
| <b>TOTALS</b>  | <b>(402,120)</b> | <b>(402,120)</b> |

**IT:** This area includes the NUS contribution to the shared service cost of IT and Web being provided by NUS Services, as well as all external costs relating to our web hosting companies that provide the infrastructure for nus.org.uk and NUS Connect.

| Strategic Development | Budget 12/13 | Estimate 13/14 |
|-----------------------|--------------|----------------|
| Staff Costs           | (136,056)    | (146,731)      |
| Activity Costs        | (60,768)     | (60,000)       |

# National Conference 2013 | Estimates

|               |                  |                  |
|---------------|------------------|------------------|
| Income        | 0                | 0                |
| <b>TOTALS</b> | <b>(196,824)</b> | <b>(206,731)</b> |

**Strategic Development:** This area includes Chief Executive and National President's costs as well as costs relating to the Senior Management Group and their meetings and a range of legal / strategic development costs.

| <b>INFRASTRUCTURE &amp; RESOURCES</b> | <b>Budget 12/13</b> | <b>Estimate 13/14</b> |
|---------------------------------------|---------------------|-----------------------|
| Events                                | (84,296)            | (50,171)              |
| Finance                               | (257,957)           | (257,957)             |
| People & Admin                        | (302,867)           | (290,528)             |
| Executive Office                      | 0                   | (105,198)             |
| Customer Services                     | (81,443)            | (81,443)              |
| IT                                    | (402,120)           | (402,120)             |
| Strategic Development                 | (196,824)           | (206,731)             |
| <b>TOTAL BUSINESS SERVICES</b>        | <b>(1,325,507)</b>  | <b>(1,394,148)</b>    |

## 6 | COMMUNICATIONS AND MARKETING

In this section you will find costs relating to communications for the National Union. It includes corporate comms, copy and design and marketing. Web infrastructure spend is included in IT in Section 5.

| Communications & Marketing Unit | Budget 12/13     | Estimate 13/14   |
|---------------------------------|------------------|------------------|
| Staff Costs                     | (299,261)        | (287,356)        |
| Activity Costs                  | (108,500)        | (68,500)         |
| Group Recharge                  | 98,085           | 98,085           |
| <b>Totals</b>                   | <b>(309,676)</b> | <b>(257,771)</b> |

**Communications & Marketing Unit:** This area includes costs relating to NUS' corporate communications functions, including communications strategy, web and print staff, and support for key marketing projects inside NUS such as the NUS Awards and Friends of NUS Schemes. Some costs are shared with NUSSL.

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## 7 | OTHER OPERATING EXPENDITURE

In this section you will find costs relating to infrastructure, Pension deficit and irrecoverable VAT as well as contingency.

| Other operating expenditure                | Budget 12/13     | Estimate 13/14     |
|--|------------------|--------------------|
| Premises (inc Nations)                     | (576,602)        | (616,783)          |
| Pension Deficit Provision                  | (213,234)        | (254,565)          |
| Contingency (inc Maternity and increments) | 35,000           | (35,000)           |
| Irrecoverable VAT                          | (130,000)        | (130,000)          |
| <b>Totals</b>                              | <b>(884,836)</b> | <b>(1,036,348)</b> |

**Other:** This area includes costs those costs of running each of our buildings in London, Cardiff, Edinburgh, & Belfast, providing for the pension deficit (described above), the amount of VAT that we are unable to recover and a contingency to provide for increments and maternity cover. Cover for Maternity and Increments is centralised here in the Estimates but moves to departments when we set the detailed budget in May as we know more.

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## 8 | NUS CHARITABLE SERVICES

NUS Charitable Services Limited has been registered with the Charity Commission.

The charity is responsible for ensuring students' union excellence and will have four main roles.

- Students' Union Quality Assurance
- Strategic Support
- Students' Union Staff Development
- Ethical and Environmental

This section does detail anticipated core costs. Over the next year, as we win new projects or renew existing ones our intention is for them to move into the Charity.

- **Students' Union Quality Assurance:** This unit includes what was previously SUEI (Students' Unions Evaluation Initiative). It will continue and enhance the work that was formerly done by SUEI.
- **Strategic Support:** This unit is focused on supporting Unions in difficulty or crisis. They perform diagnostics and the source appropriate professional and cross-Union assistance for those Unions that require it.
- **Student Union Staff Development Unit:** This area houses much of the activity formerly associated with AMSU (the Association of Managers in Students' Unions) including Job Ad revenue, costs for NCVO membership for all unions and support for professional groups, as well as the new Talent Management Programme.
- **Ethical and Environmental (E&E):** The E&E department which is currently within NUS Services is planned to move into the Charity in due course. The E&E team provide ethical procurement support to the purchasing consortium as well as running environmental behavioural change programmes within over 100 Unions and nearly 50 universities. The costs and income from this unit are presently contained within NUS Services.

NUS UK will make a donation of £338k in 2012/13 towards the operating costs of the Charity. This is a £92k increase on the prior year reflecting:

- a) A number of activities that have been transferred to the Charity from NUS UK
- b) Initial funding of cost of making the Student Union Quality Mark free
- c) Partially offset by increased income in the Charity

# National Conference 2013 | Estimates

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## 9 | UNRESTRICTED INCOME

### NUS Extra

| NUS Extra | Budget 12/13 | Estimate 13/14 |
|-----------|--------------|----------------|
| Total     | 1,370,000    | 1,370,000      |

**NUS Cards:** NUS Extra represents one of the major sources of income to NUS. The above figures reflect a phased programme to increase the net contribution to NUS of the NUS Extra card over the coming years.

### Affiliation Fees

| Affiliation Fees | Budget 12/13 | Estimate 13/14 |
|------------------|--------------|----------------|
| Total            | 3,720,000    | 3,720,000      |

**Affiliation Fee Income:** The expected income from affiliation fees is anticipated to remain at similar levels to the current year. As total block grants have risen this will result in a reduction in the affiliation fee as a proportion of block grants overall.

### Affinity Income

| Affinity Income | Budget 12/13 | Estimate 13/14 |
|-----------------|--------------|----------------|
| Total           | 150,000      | 150,000        |

**Affinity Income:** This is income generated by NUS Services for NUS UK from various marketing initiatives.

### Other Income

| Other Income | Budget 12/13 | Estimate 13/14 |
|--------------|--------------|----------------|
| Total        | 1,299,333    | 1,301,000      |

This includes the following:

- contribution to overheads from externally funded projects,
- investment income,
- property rental,
- bank interest,
- sponsorship income

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## Summary

| UNRESTRICTED INCOME        | Budget 12/13     | Estimate 13/14   |
|----------------------------|------------------|------------------|
| NUS Extra Card             | 1,370,000        | 1,370,000        |
| Affiliation Fees           | 3,720,000        | 3,720,000        |
| Central Income             | 1,449,333        | 1,451,000        |
| <b>UNRESTRICTED INCOME</b> | <b>6,539,333</b> | <b>6,541,000</b> |

## **Motions to NEC**

**Motion 1:** Syrian Students at UK Universities Fees Crisis

**Submitted by:** Daniel Stevens

**Seconded by:** Liam Burns, Dennis Esch, Danielle Grufferty, Dom Anderson

### **NEC Believes:**

1. Syrian students face immediate expulsion from UK universities if, due to the conflict, either they or their sponsors can no longer pay their tuition fees.
2. Syrian students who return to Syria before completion of their sponsored qualification, will face severe financial penalties from the Syrian authorities.
3. Syrian students whose student visas lapse and lose the right to work risk destitution in the UK.
4. Should they return to Syria those involved in anti-government protests risk detention, torture and even assassination at the hands of the Syrian regime.
5. The British government must make an uncompromising commitment to supporting the rights and freedoms of the Syrian people.
6. The Foreign Secretary William Hague ensured that Libyan students affected by the conflict in 2011 were able to continue their studies and should extend this gesture to Syrian students. [1]
7. As the duty of the NUS is to represent and support all students, it should ensure that the plight of Syrian students in the UK is not overlooked by the British government.

### **NEC Resolves:**

- 1) to call on all UK universities to waive or reduce the fees or extend the payment periods for all Syrian students affected by the conflict, whether sponsored or self-funded, so that they can complete their studies.
- 2) that UK universities should not make any Syrian student sponsored by the Syrian government personally liable for their tuition fees but should register their tuition fees debts against the Syrian authorities.
- 3) to request all UK universities to make hardship grants, scholarships and bursaries available to all affected Syrian students, whether sponsored or privately funded, to cover their living expenses.
- 4) to call on UK universities to allow any Syrian students who have already been forced to suspend their studies to return to complete their degrees and have access to the necessary financing to cover living expenses.
- 5) to call on the British Council, UKCISA and the Universities Minister to put measures in place to allow all Syrian students registered in UK universities, whether sponsored or self-funded, to complete their studies.
- 6) to encourage the NUS and Students' Unions to lobby Universities UK and mission groups such as the Russell Group, 1994 Group, University Alliance, and Million+ to permit Syrian students to complete their studies through campaigns, resolutions and student media.

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[1] FCO Press Release 27/07/11 <https://www.gov.uk/government/news/libyan-charge-d-affaires-to-be-expelled-from-uk?id=635937682&view=News>